

**Belvidere Township Park District
Board Meeting
October 26, 2021
Minutes**

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:02 p.m. Roll call was taken. Those in attendance were Jean Twyning, Mary Marquardt, Sam An, Amy Grafton, and Daniel Noble. Those also in attendance were Kim Kirkpatrick, Melissa Merkel, Aly Graham, and Jonathan Cudzewicz. Sean Cramer, Ashlee Burnett, and Teri Becker were also present. Attorney Scheurich arrived at 5:45 p.m.

Meeting Agenda

Twyning made a motion to approve the October 26, 2021 meeting agenda, seconded by Grafton. A voice vote was taken with all voting yes. Motion carried.

Meeting Minutes

Twyning made a motion to approve the October 12, 2021 meeting minutes, seconded by Marquardt. A voice vote was taken with all voting yes. Motion carried.

Board correspondence

Twyning distributed an email she received from Maureen Himmel requesting information about the long-term plans for the William Grady Pool.

Public Input
None

2020 Financial Audit- Lucas Group

Ashlee Burnett was in attendance to discuss the 2020 financial audit. Ashlee went through the financial statement documents with the board and explained the ending amounts in each fund and the findings for the 2020 audit.

Old Business

A. Discussion of 5310 Grant

Cudzewicz told the board that the district would not qualify for either of the two grants he investigated because the district does not provide public transportation. Cudzewicz stated he has been looking into other websites about transportation services but not finding anything that would help the district. Cudzewicz told the board he has been looking for buses to purchase and would update the board as he finds information.

B. Green Space Fees

Merkel told the board she had contacted both the city and the county regarding any green space fees the district has not collected previously. She has not heard back from the county yet, but she has heard from the city. The city told Merkel that the district is owed \$52,151.82 in green space fees. Merkel told the board she has requested that money be distributed to the district. Twyning suggested Merkel check with Dan Streed about the fees at the county level.

C. Discussion and Action of how to provide minutes of meetings

Kirkpatrick distributed the resume for Prairie Sky Consulting by Teri Becker. Teri currently takes meeting minutes for Boone County Fire District 2, and the Community Building Complex. Teri is up to date on her trainings for OMA and FOIA.

D. Update on investing cash balances

Merkel told the board she checked with local lenders on CD rates. Merkel talked about the current CD rate amounts she was quoted. Merkel said she would check with Midland States Bank about raising the threshold in our account to receive a higher interest rate.

E. Discussion of 2020 Sundstrand Tax

Noble updated the board on the timeline of the Sundstrand Tax. Noble stated he spoke to the treasurer and the county assessor regarding the tax.

BINA Hearing

At 6:00 pm. Noble announced the bond publication notice hearing is open. Noble asked if there was any public comment. No one was present for comment.

The board continued with the discussion of 2020 Sundstrand Tax. Noble stated the district would need to see the closing document statement to see who was responsible for the tax. Attorney Scheurich said he would email Merkel a copy of the closing statement.

New Business

A. Independent Contractor Agreement for Teri Becker

Teri Becker introduced herself and her background to the board. An made a motion to approve the Independent Contractor Agreement for services by Teri Becker, seconded by Grafton. Marquardt asked to attach a board meeting calendar to the document for Teri. A roll call vote was taken with all voting yes. Motion carried.

At 6:15 pm. Noble closed the bond publication hearing.

At 6:15 p.m. Twynning made a motion to go into executive session 2(c)(1): Discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting or a volunteer of the public body, or against legal counsel for the public body to determine its validity, seconded by Marquardt. A roll call vote was taken with all voting yes. Motion carried.

Submitted by
Melissa Merkel