

Belvidere Township Park District
Board Meeting
November 24, 2020

Minutes

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:07 p.m. Roll call was taken. Those present were Mary Marquardt, Jean Twyning (via Zoom), Paul McCaffrey, Sam An and Mark Muccianti. Also present were Mark Pentecost, Rick Wulbecker, Todd Bex, Kim Kirkpatrick and Debbie Kent.

Meeting Agenda

Jean Twyning made a motion to approve the November 24, 2020 meeting agenda, seconded by Mary Marquardt. A voice vote was taken with all voting yes. Motion carried.

Meeting Minutes

Jean Twyning made a motion to approve the November 10, 2020 meeting minutes, seconded by Mary Marquardt. A voice vote was taken with Jean Twyning, Mary Marquardt, Sam An and Mark Muccianti voting yes. Paul McCaffrey abstained. Motion carried.

Board Correspondence

There was no board correspondence received.

Public Input

There was no one present for public input.

Commissioner Comments

Mark Muccianti wanted to clarify that at the November 10, 2020 board meeting during the Levy discussion, staff may have felt that he was questioning their abilities or job performance. That is not what he intended but was wanting staff to think differently on how we operate.

Director's Report

Mark Pentecost commented that the County seems amenable to delaying a vote to suspend Impact Fees. All agencies agree that a 2-year moratorium is the best way to navigate this.

Aquatics Committee Presentation

No one from the Aquatics Committee was able to attend the board meeting so Mark Pentecost presented the Executive Summary from JEO Consulting Group for their review.

In late 2019 the Belvidere Park District and JEO Consulting Group entered into an agreement to conduct a community engagement process to help better understand community support for local aquatic programs.

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The objective of the process was to inform the public and garner as much input as possible to allow the Belvidere Park District to make decisions on future aquatics, including recommendations for facility size, location, amenity preferences and preferred construction costs.

After reviewing all pertinent material, the Belvidere Aquatic Center Committee made the following recommendations. 1) a new aquatic facility (indoor/outdoor option); 2) Amenities that would focus on family-friendly options such as zero depth, play features, waterslides, diving board and competition-ready lap lanes for swim teams, 3) Relocate to Prairie Fields Sports Park to allow for ample facility and parking space, and this would lower the cost of the project by using land already owned by the Belvidere Park District.

The Belvidere Park District Board of Commissioners has agreed to keep the William Grady Pool open through the summer of 2022 unless there is a mechanical issue that would prohibit the pool from opening.

The next step would be to enter into an agreement with JEO Consulting Group for a feasibility study which would cost approximately \$40,000 - \$50,000.

Mark feels strongly that the district would need 50% funding from other local entities such as the school district and therapeutic groups to make it more cost effective. If the project moves forward, it is anticipated the municipal bonds needed to cover associated costs would be a referendum and would appear on the ballot in the fall of 2022.

The board agreed for Mark to proceed and get a proposal from JEO Consulting Group for a feasibility study.

Levy Ordinance 20-12-01

Mark Pentecost presented the first draft of the 2020 Levy Ordinance. At the November 10, 2020 board meeting the board discussed the 2020 Levy Worksheet that showed the estimated tax rate of .5728 and an increase of \$100,321 in the tax extension. The majority of that is in the Corporate Fund to add a new Forestry position.

Mark is still fine tuning the numbers and is moving some expenses from the Corporate Fund to the Recreation Fund. He should have the Levy ready for the board to adopt at the December 8, 2020 board meeting.

Goals and Objectives Update

Mark Muccianti had asked for an update on the Executive Director and Administrative Annual Goals and Objectives for 2020. This will help the board determine an evaluation and assessment for discussion at the December 8, 2020 board meeting. Mark color coded the status of each goal. Green is complete, Yellow is in-progress, Red is delayed and incomplete and Blue is delayed due to Covid.

Final Payment for the Special Recreation Re-Roof Project

McDermaid Roofing and Insulating Company submitted an application and certificate for payment for the completed re-roof project at the Special Recreation building. No contingency funds were required on the project.

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Mary Marquardt made a motion to approve the payment of \$77,062.00 to McDermaid Roofing and Insulating Company for contracted work completed on the Special Recreation Re-Roof Project, seconded by Paul McCaffrey. A roll call vote was taken with all voting yes. Motion carried.

Annual Park Bond Ordinance 20-11-01

The district received two quotes for the annual bond sale in the amount of \$1,140,000.00. Blackhawk Bank came in at 2.95% and Byron Bank was 0.5% (1/2 percent). The total interest will be \$5,700.00.

Mary Marquardt made a motion to approve ordinance 20-11-01 for the \$1,140,000.00 bond sale with Byron Bank, seconded by Sam An. A roll call vote was taken with all voting yes. Motion carried.

December 8, 2020 Meeting Agenda Items

The agenda items will include the performance evaluation of the Executive Director and approval of the payment for the Centennial Shelter.

Executive Session

At 6:33 p.m. Mary Marquardt made a motion to go into Executive Session under Section 2(C)(1) of the Open Meetings Act for the discussion of the appointment, employment, compensation, discipline, performance or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational or educational setting, or a volunteer of the public body or against legal counsel for the public body, seconded by Paul McCaffrey. A roll call vote was taken with all voting yes. Motion carried.

Regular session reconvened at 7:04 p.m. Roll call was taken. Those present were Mary Marquardt, Sam An, Paul McCaffrey, Mark Muccianti and Jean Twyning (via Zoom). Also present were Mark Pentecost, Rick Wulbecker, Todd Bex, Kim Kirkpatrick and Debbie Kent.

There was no action taken as a result of Executive Session.

At 7:05 p.m. Paul McCaffrey made a motion to adjourn, seconded by Mary Marquardt. A voice vote was taken with all voting yes.

Submitted by

Debbie Kent