

BELVIDERE TOWNSHIP PARK DISTRICT

1006 Lincoln Ave. Belvidere, IL 61008

Boone County, Illinois

Meeting Date: 01/11/2022 Time: 5:00 P.M.

Meeting Location: Baltic Mill 920 W. Lincoln Avenue Belvidere, IL 61008

Meeting: Scheduled Board Meeting of Board of Commissioners of Belvidere Township Park District Boone County, IL

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:02 p.m. by President Noble.

Roll call was taken; In attendance: Jean Twyning, Mary Marquardt, Amy Nord and Daniel Noble. Sam An arrived at 5:06 p.m.

Those also in attendance were Jen Jacky, Kim Kirkpatrick, Melissa Merkel, Aly Graham, Jonathan Cudzewicz, and Teri Becker Administrative.

Meeting agenda: Twyning made a motion seconded by Nord to approve the January 11, 2022 meeting agenda. A voice vote was taken with (4) voting yes. Motion carried.

Meeting minutes: Twyning made a motion seconded by Nord to approve the meeting minutes dated November 4, 2021. A voice vote was taken with (4) voting yes. Motion carried.

Nord made a motion seconded by Twyning to approve the meeting minutes dated November 18, 2021. A voice vote was taken with (4) voting yes. Motion carried.

Twyning made a motion seconded by Nord to approve the meeting minutes dated December 14, 2021. A voice vote was taken with (4) voting yes. Motion carried.

Financial Report – Presented and reviewed. Marquardt requested information to be added to the financial report to show the revenue versus expenditures of each program the district offers to determine if a program is subsidized with tax dollars.

Bills for Payment – Twyning made a motion seconded by Marquardt to approve payment of bills for December 2021. A voice vote was taken will all voting yes. Motion carried.

Board Correspondence: None

Public Input – None

Staff Reports

- **Executive Director – Jen Jacky**
Report presented; \$1500.00 safety award received from PDRMA.
- **Superintendent of Administrative Services – Melissa Merkel**
Report presented; Received impact fees from the City of Belvidere. County impact fees pending.
- **Human Resources – Kim Kirkpatrick**
Report presented; there were no questions.
- **Superintendent of Parks – Jonathan Cudzewicz**
Report presented; Twyning requested update on tree inventory program. Cudzewicz updated board; program includes evaluation of tree health and recommendations.
- **Superintendent of Recreation Report – Aly Graham**
Report presented; there were no questions.

Aquatic Study Update – Perkins & Will

Jacky presented update; Meeting with Perkins & Will 1/13/22. Focus groups to begin 1/19/22. List of participants has been expanded; Principals of local schools have been contacted to participate; facebook activity comments are being linked to survey; Marquardt led discussion to encourage youth to participate in the survey.

Unfinished Business

- A. Sundstrand tax update - tabled
- B. Green Space Fees - tabled
- C. Goals and objectives for Executive Director as submitted by Ray Ochromowicz from Executive Decisions Consulting for 6-12 months presented and reviewed by the board. Marquardt requested status report to be submitted to the board monthly.
- D. Twyning made a motion seconded by Nord for ratification of action previously taken at the December 14, 2021 Board meeting that approved the "Settlement Agreement and General Release" between the Belvidere Township Park District and Mark Pentecost with the addition of language in paragraph 1(c) of that Agreement. Voice vote taken with (5) voting yes. Motion carried.
- E. Noble read statement regarding termination of Mark Pentecost's employment contract as follows: "The termination of Mark Pentecost's' employment contract pursuant to the provisions of his employment contract was not 'for cause' and was 'for convenience' under the provisions of that contract; any statements to the contrary are not accurate."

New Business

- A. Executive Decisions Consulting contract presented and reviewed by the board. (See notes under Unfinished Business Item C).

Closed Session

Twyning made a motion seconded by Nord to enter executive session at 5:27 p.m. for 2(c)(21): Discussion of minutes of prior meetings lawfully closed under the Open Meetings Act, for the purpose of review, approval, or release of such minutes. A roll call vote was taken with all voting yes. Motion carried.

Return to Open Session

Open session was called to order at 5:39 p.m. by Noble.

Roll call was taken; In attendance: Sam An, Jean Twyning, Mary Marquardt, Amy Nord and Daniel Noble.

Those also in attendance were Kim Kirkpatrick, Melissa Merkel, Aly Graham, Jonathan Cudzewicz, Jen Jacky, and Teri Becker Administrative.

Action taken as a result of executive session:

- A. Twyning made a motion seconded by Nord to approve but not release closed session meeting minutes for the following dates: 9/14/2021; 10/12/2021; 10/26/2021; 11/4/2021; 11/9/2021; 11/18/2021. A roll call vote was taken with (3) voting yes (2) Abstain. Motion carried.
- B. Twyning made a motion seconded by Nord to destroy executive session minute tapes beginning 10/8/2019 up to and including 6/9/2020. A roll call vote was taken with (5) voting yes. Motion carried.

Meeting adjournment

There being nothing further to come before the board the meeting was adjourned at 5:43 p.m.

Respectfully submitted
Teri Becker