

# BELVIDERE TOWNSHIP PARK DISTRICT

1006 Lincoln Ave. Belvidere, IL 61008

Boone County, Illinois

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**Meeting Date:** 03/08/2022                      Time: 5:00 P.M.

**Meeting Location:** Baltic Mill 920 W. Lincoln Avenue Belvidere, IL 61008

**Meeting:** Scheduled Board Meeting of Board of Commissioners of Belvidere Township Park District Boone County, IL

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:06 p.m. by President Noble.

**Roll call** was taken; In attendance: Mary Marquardt, Sam An and Daniel Noble.

Jean Twyning and Amy Nord were absent.

Those also in attendance were Jen Jacky, Melissa Merkel, Aly Graham, Jonathan Cudzewicz, and Teri Becker Administrative.

**Meeting agenda:** Marquardt made a motion seconded by An to amend the meeting agenda for March 8, 2022 to add: Excal IT; Financial Report and Bills for Payment. A voice vote was taken with (3) voting yes. Motion carried.

Marquardt made a motion seconded by An to amend the meeting agenda for March 8, 2022 to strike from the meeting agenda Item B Closed Session Meeting Minutes February 8, 2022. A voice vote was taken with (3) voting yes. Motion carried.

Marquardt made a motion seconded by An to approve the agenda for March 8, 2022 as amended. A voice vote was taken with (3) voting yes. Motion carried.

**Excal IT:** Chromebooks were distributed and set up for Board members.

**Meeting minutes:** An made a motion seconded by Marquardt to table approval of meeting minutes dated February 22, 2022 until the next Board meeting. A voice vote was taken with (3) voting yes. Motion carried.

**Financial report:** Presented and reviewed by the Board. Discussion: Merkel working on gathering information on current CD rates from local banks.

**Bills for payment:** Marquardt made a motion seconded by An to approve payment for bills dated 2/1/2022 – 2/28/2022. Roll call vote was taken with (3) voting yes. Motion carried.

**Board Correspondence:** Marquardt led discussion regarding Park District ad in Shopper and the positive visibility of the being on the front page, and concerns of ad information regarding the playground plan for Prairie Fields.

**Public Input:** – None

**Staff reports:**

- Executive Director Report – Jen Jacky; updated on aquatic feasibility study; public budget hearing publishing in BC Journal 3/11/22.
- Administrative Service Report – Melissa Merkel; Working with State of IL for forgiveness approval due September 2022; looking into pool passes online (barcode); cyber security upcoming webinar with PDRMA and working with Excal for compliance as needed; Phase 2 website refresh – implementation goal April 2022.
- Marketing Report – John Beachum;
- Parks & Recreation Report – Jonathan Cudzewicz;
- Superintendent of Recreation Report – Aly Graham; 5k race went well with 78 runners; Donation of \$3840 received from Lucky Poker which they matched; Mother/Son Dance well attended with 40 couples; Nerf night was a success with 20 kids in younger group and 12 in the older group. Youth Rec position posting closed 3/8/2022 will start interviews.

**Aquatic Study Update – Perkins & Will** – Jen Jacky; Good response on surveys both online and paper. Will be meeting with the steering committee 3/10/2022; Met with city planner and working on partnerships.

**Unfinished Business**

- A. Marquardt made a motion seconded by An to remove Policy # 313 COVID-19 Vaccination and Testing Policy Applicable to Third Base from the employment policies.

**New Business**

- A. Recognition of Donations to the Belvidere Park District by the Grady family in the amount of \$1500 for aquatic feasibility study. Thank you note being sent to the family.
- B. Marquardt made a motion seconded by An to table Discussion for Guidance Support from Parks & Conservation Foundation. A voice vote was taken with (3) voting yes. Motion carried.
- C. Marquardt made a motion seconded by An to approve Resolution 22-R-0308 to appoint Jennifer Jacky as the new Authorized Agent of the Illinois Municipal Retirement Fund (IMFR) for the District. A voice vote was taken with (3) voting yes. Motion carried.
- D. Economic interest statement documents were issued to Board members for completion. due date is 5/1/2022.

**Meeting adjournment**

There being nothing further to come before the board the meeting was adjourned at 6:14 p.m.

Respectfully submitted  
Teri Becker