

BELVIDERE TOWNSHIP PARK DISTRICT

1006 Lincoln Ave. Belvidere, IL 61008

Boone County, Illinois

Meeting Date: 04/12/2022 Time: 5:00 P.M.

Meeting Location: Baltic Mill 920 W. Lincoln Avenue Belvidere, IL 61008

Meeting: Scheduled Board Meeting of Board of Commissioners of Belvidere Township Park District Boone County, IL

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:01 p.m. by President Noble.

Roll call was taken; In attendance: Mary Marquardt, Jean Twyning, Amy Nord, Sam An and Daniel Noble.

Those also in attendance were Jen Jacky, Melissa Merkel, Aly Graham, Jonathan Cudzewicz, and Teri Becker Administrative. Scott Meyer was present to administrative report.

Meeting agenda: Twyning made a motion seconded by Marquardt to approve the agenda for April 12, 2022. A voice vote was taken with (5) voting yes. Motion carried.

Approval of meeting minutes: Twyning made a motion seconded by Marquardt to approve the meeting minutes for 2/22/22, 3/8/22, 3/22/22. A voice vote was taken with (5) voting yes. Motion carried.

Financial Report: March 2022 financial report presented to the board for review. No discussion.

Payment of Bills: Twyning made a motion seconded by Marquardt to approval the payment of bills dated March 1 – March 31, 2022 in the amount of \$277,492.03. A roll call vote was taken with (5) voting yes. Motion carried.

Board Correspondence: None

Public Input: – None

Staff reports:

- Facilities Manager – Scott Meyer presented operating data for 21-22 Ice Rink season.
Revenues: \$13,220 less expenses Operating loss \$(-) 35,000
Discussion: Public service; Objective is to limit expenses; involve public as much as possible; Expenses vary due to Midwest weather fluctuations. Overall usage for 21-22 season was up from previous year before covid.
- Executive Director Report – Jen Jacky;
Discussion: River's Edge open house was a success
Discussion: Search continues for qualified candidates for HR; Adm. Assistant and Youth Recreation Supervisor.
- Administrative Service Report – Melissa Merkel;
Discussion: Payroll service
- Marketing Report – John Beachum;
Discussion: Pleased with marketing progress; need to increase outreach to kids through social media and connections in the community
- Parks & Recreation Report – Jonathan Cudzewicz;
Discussion: Playground discussions with Lion's ongoing
Discussion: Grady Pool main plumbing from filter to main pool rust concerns. Currently gathering information and quotes. Approximate cost to repair \$15,000 - \$30,000.
- Superintendent of Recreation Report – Aly Graham;

Aquatic Study Update – Perkins & Will – Jen Jacky; Survey to be released 4/13/2022 including video of purpose and intent. BYB sharing video 550 participants; school district sharing video; keen age center sharing video.

Unfinished Business

- A. Twynning made a motion seconded by Nord to take Administrative Ordinances off the table. A voice vote was taken with (5) voting yes. Motion carried.
Discussion: PDRMA has reviewed the draft; changes made based on recommendations from PDRMA. Board discussions on drone policy. State of Illinois unclear on regulations for drones. Jen Jacky to review further and present to the Board for approval.
- B. Sundstrand Park (tabled) per agenda.
- C. Economic Interest Statement
Discussion: Jen Jacky to request to attend informational meeting at Township on questions of information required and report to the Board. Goal is to file as a group by May 1, 2022.

New Business

- A. Twynning made a motion seconded by Nord to approve list of surplus items for disposal or trade. A voice vote was taken with (5) voting yes. Motion carried.
- B. Twynning made a motion seconded by Nord to approve the purchase of a 15 passenger Ford Transit vehicle not to exceed \$60,000. A roll call vote was taken with (5) voting yes. Motion carried.
- C. Twynning made a motion seconded by Marquardt to direct Jonathon and Jen Jacky to continue discussions with Faith Baptist Church. A roll call vote was taken with (4) voting yes. Noble abstained. Motion carried.
- D. Jen Jacky to gather information regarding issues with payroll program and solutions to the issues to the board with recommendations.
- E. Jen Jacky presented draft request for proposal for comprehensive master plan.
Discussion: Meeting with Ray (consultant) on 4/13/22 to review. Jacky to send recommendations from Ray to the board. Jacky will post and send to recommended firms.

Meeting adjournment

There being nothing further to come before the board the meeting was adjourned at 6:42 p.m.

Respectfully submitted
Teri Becker