

BELVIDERE TOWNSHIP PARK DISTRICT

1006 Lincoln Ave. Belvidere, IL 61008

Boone County, Illinois

Meeting Date: 04/26/2022 Time: 5:00 P.M.

Meeting Location: Baltic Mill 920 W. Lincoln Avenue Belvidere, IL 61008

Meeting: Scheduled Board Meeting of Board of Commissioners of Belvidere Township Park District Boone County, IL

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:00 p.m. by President Noble.

Roll call was taken; In attendance: Mary Marquardt, Jean Twyning, Amy Nord, Sam An and Daniel Noble.

Those also in attendance were Jen Jacky, Melissa Merkel, Aly Graham, Jonathan Cudzewicz, and Teri Becker Administrative. Aly Graham left the meeting at 5:30 p.m.

Meeting agenda: Twyning made a motion seconded by Nord to approve the agenda for April 26, 2022. A voice vote was taken with (5) voting yes. Motion carried.

Approval of meeting minutes: Twyning made a motion seconded by Nord to approve the meeting minutes for 4/12/22. A voice vote was taken with (5) voting yes. Motion carried.

Board Correspondence: None

Public Input: – None

Aquatic Study Update – Perkins & Will – Jen Jacky; Survey responses increased from 377 the first time issued to 567 responses. Thursday 4/28/2022 the steering committee is meeting to review the survey responses. Any information will be forwarded to the board. Goal is to have final results for the board at the 5/10/22 board meeting. Marquardt led discussion on holding a public meeting to inform the public regarding the pool's history, operating costs, options etc.

Unfinished Business

- A. Administrative Ordinances are being reviewed to be presented at the next board meeting.
- B. Economic Interest Statements are completed for the District and will be turned in for filing Wednesday 4/27/22 by Jen Jacky.
- C. Sundstrand Park (tabled) per agenda.
- D. Faith Baptist Church Proposal no update at this time.
- E. Paylocity Payroll System Proposal – Melissa and Jen are meeting Wednesday 4/27/22 with Paylocity to discuss options. Auditor recommended a switch from current system to a more user friendly system that better suits the needs of the District. Current contract expires October 2022 or 90 day advance notice of termination.
- F. Request for Proposal for Comprehensive Plan – Jen Jacky; RFP has been posted; Bids are due 5/13/22 at 4 p.m. at the Administration Office. Jen requested (2) board members to attend the review meeting scheduled for 5/17/22.

New Business

- A. Twyning made a motion seconded by Marquardt to approve the emergency repair of the 10" feeder pipe at the William Grady Pool in the amount not to exceed \$48,000. A roll call vote was taken with (5) voting yes. Motion carried.
Discussion: An emergency meeting will be called in the event unexpected repairs are discovered during repair work that would exceed the approved amount. Twyning requested a fact sheet for board members regarding the pool history and costs as a tool to inform the public when questions arise regarding the operation of the pool.

- B. Staffing – Jen Jacky; The following staff openings/offerings have occurred:
- Human Resource and Risk Management job offer was issued 4/26/22
 - Grounds Specialist Position job offer was issued 4/26/22
 - Youth Recreation Supervisor (2) applicants will be interviewing
 - Facilities Supervisor Scott Meyer's last day will be 5/3/22; position posted 4/26/22
 - Jessie Buss has accepted the position of co-coordinating the opening of the pool and customer service training for staff.
- C. Slate of Officer's for 22/23 will be decided at the 5/10/22 board meeting.

Meeting adjournment

There being nothing further to come before the board the meeting was adjourned at 5:40 p.m.

Respectfully submitted
Teri Becker