**BELVIDERE TOWNSHIP PARK DISTRICT**

1006 Lincoln Ave. Belvidere, IL 61008 Boone County, Illinois

**Meeting Date**: 06/14/2022 Time: 5:00 P.M.

**Meeting Location**: Baltic Mill 920 W. Lincoln Avenue Belvidere, IL 61008

**Meeting**: Scheduled Board Meeting of Board of Commissioners of Belvidere Township Park District Boone County, IL

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:00 p.m. by President Noble.

**Roll call** was taken; In attendance: Mary Marquardt, Jean Twyning, Amy Nord, and Daniel Noble. Sam An arrived at 5:03 p.m.

Those also in attendance were Jen Jacky, Melissa Merkel, Aly Graham, Jonathan Cudzewicz, and Teri Becker Administrative.

**Meeting agenda**:

Twyning made a motion seconded by Nord to approve the agenda for June 14, 2022.

A voice vote was taken with (4) voting yes. Motion carried.

**Approval of meeting minutes**: Twyning made a motion seconded by Nord to approve the meeting minutes for 5/24/22. A voice vote was taken with (4) voting yes. Motion carried.

**Financial Report** for May 2022 was presented. No discussion.

**Vendor Activity Report for May 2022** (bills to be paid for May 2022)

Twyning made a motion seconded by Nord to pay the bills as listed on the Vendor Activity Report for May 2022.

A roll call vote was taken with (5) voting yes. Motion carried.

**Invoices to be Paid** – Twyning made a motion seconded by Nord to approve payment of invoices with pay date 6/15/22.

A roll call vote was taken with (5) voting yes. Motion carried.

**New Staff Introductions:**

1. Taylor Kuchenreuther – Facility Supervisor

**Board Correspondence**: Discussion regarding public response to pool closing.

**Public Input:** –None

**Staff reports:**

* Executive Director Report – Jen Jacky;

Discussion: Lion’s Park status is in discussions with Jen Jacky, Lion’s and Cunningham.

* Administrative Service Report – Melissa Merkel;

Discussion: Auditor’s on site 6/15-17/2022; beta testing version of new website; Department heads to preview and meet for discussion before release to the public. Board members who wish to have access to preview to contact Melissa.

* Parks & Recreation Report – Jonathan Cudzewicz;

Discussion: Grady Pool update: Looking into return of unused supplies such as chemicals etc. Asbestos samples have been taken; inventory to be completed; obtaining quotes for demolition. Marquardt led discussion on saving any possible memorabilia for the public.

* Superintendent of Recreation Report – Aly Graham; No discussion.

**Aquatic Study Update – Perkins & Will** – Jen Jacky; Discussion: Board was in agreement to have P&W present a formal virtual presentation on the pool study. Contract funds have been exhausted they will maintain our website and update information and send survey’s that come in to the Park District. In July community open houses will be held with one spokesperson for the District – Jen Jacky. Board was in agreement to forward public inquiries regarding the pool to Jen Jacky.

**Comprehensive Master Plan** – Jen Jacky; Discussion: Working on checklist of required documents to be completed by June 29, 2022. Kick off meeting scheduled for July 2022. Board was in agreement to rotate board members for meetings with a maximum of (2) board members present at each meeting.

**Unfinished Business**

1. Sundstrand Park (tabled) per agenda.

**New Business**

1. (3) local banks were interviewed with opportunities of financial benefits and services they could offer the Park District. A presentation requested by Administration of the Park District was made to the board by Blackhawk Bank.

Marquardt made a motion seconded by Twyning to create an ordinance for changing financial institution to Blackhawk Bank by 6/28/22 board meeting.

A roll call vote was taken with (5) voting yes. Motion carried.

1. William Grady Pool will not be opening for the 2022 season; the District is looking into future plans for that area. No discussion.
2. Nord made a motion seconded by Twyning to purchase (2) locker room sheds for Doty from Martin Portable for $32,374.00. Discussion: None

A roll call vote was taken with (5) voting yes. Motion carried.

1. Nord made a motion seconded by An to formally move to not accept any maintenance responsibility for the proposed alternative transportation path as part of the US Business Route 20 expansion. Discussion: None

A roll call vote was taken with (5) voting yes. Motion carried.

1. Twyning made a motion seconded by Nord to approve resolution 22-R-0614 to appoint Destiny Boss as new authorized agent for IMRF. Discussion: None

A roll call vote was taken with (5) voting yes. Motion carried.

**Meeting adjournment**

There being nothing further to come before the board the meeting was adjourned at 6:01 p.m.

Respectfully submitted

Teri Becker