**BELVIDERE TOWNSHIP PARK DISTRICT**

1006 Lincoln Ave. Belvidere, IL 61008 Boone County, Illinois

**Meeting Date**: 08/09/2022 Time: 5:00 P.M.

**Meeting Location**: Baltic Mill 920 W. Lincoln Avenue Belvidere, IL 61008

**Meeting**: Scheduled Board Meeting of Board of Commissioners of Belvidere Township Park District Boone County, IL

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:00 p.m. by Daniel Noble.

**Roll call** was taken; In attendance: Mary Marquardt, Jean Twyning, Sam An and Daniel Noble. Absent: Amy Nord.

Those also in attendance were Jen Jacky, Melissa Merkel, Aly Graham, Jonathan Cudzewicz, and Teri Becker Administrative.

**Meeting agenda**:

Twyning made a motion seconded by Marquardt to approve the agenda for August 9, 2022.

A voice vote was taken with (4) voting yes. Motion carried.

**Approval of meeting minutes**:

Twyning made a motion seconded by Marquardt to approve the meeting minutes for 7/26/22.

A voice vote was taken with (4) voting yes Motion carried.

**Financial Report**: Discussion: Increase in interest received due to financial institution change

**Bills to be Paid**  Twyning made a motion seconded by Marquardt to approved bills for payment dated 8/10/2022. A roll call vote was taken with (4) voting yes. Motion carried.

Discussion: (2) voided checks for ExCal Tech duplicate payment; Total $193,479.26

**Electronic Payment Bills**: Twyning made a motion seconded by Marquardt to approve electronic bills payment dated 7/28/22 - 8/10/2022.

A roll call vote was taken with (4) voting yes. Motion carried.

**Board Correspondence**: None

**Public Input:** –None

**Staff reports:**

* Executive Director Report – Jen Jacky;

Discussion: Working with Parks & Conservation Foundation to partner and build a relationship with them.

* Administrative Service Report – Melissa Merkel;

Discussion: Finalized payments with State of Illinois - $4,756.95; Reissued new checks $2,543.67.

* Marketing Report – John Beachum; No discussion
* Parks & Recreation Report – Jonathan Cudzewicz; No discussion
* Superintendent of Recreation Report – Aly Graham;

Discussion: Received payment from D100 for 6 weeks of summer camp. Foam party and hydrant parties well attended. Multi-year summary presented for review.

**Future of Aquatics** – Jen Jacky: Waiting on soils studies to determine next step.

**Comprehensive Master Plan** – Jen Jacky; Discussion: Additional information requested; waiting on maps from the County; 10 year school projections. Once review is completed a meeting will be scheduled for review.

**Unfinished Business** None

**New Business**

1. An made a motion seconded by Twyning to approve gifting the desired plaque from William Grady Pool bath house to the William Grady family.

 A roll call vote was taken with (4) voting yes. Motion carried.

1. Twyning made a motion seconded by An to award the bid for Administration Parking Lot and Bridge Project to Stenstrom Excavating and Blacktop for the amount of $295,706 with an additional 3% contingency for any change orders or additional undercutting.

A roll call vote was taken with (4) voting yes. Motion carried.

Discussion: Purchased at 2022 pricing for installation Spring 2023.

1. Twyning made a motion seconded by Marquardt to approve the purchase of new playground equipment for Doty Park from NuToys Leisure Product in the amount of $138,087.00.

A roll call vote was taken with (4) voting yes. Motion carried.

Discussion: Purchased at 2022 pricing for installation February – March 2023. This will be included in next year’s budget. Amount in this year’s budget is being utilized for other items.

1. Marquardt made a motion seconded by Twyning to dispose of district surplus items for the Year 2022.

A roll call vote was taken with (4) voting yes. Motion carried.

Discussion: Aerating fountain is being reviewed for replacement with newer fountain.

Dredging will be performed to evaluate best suitable fountain.

**Closed Session** None

**Action taken as a result of closed session:** None

**Meeting adjournment**

There being nothing further to come before the board the meeting was adjourned at 5:38 p.m.

Respectfully submitted

Teri Becker