**BELVIDERE TOWNSHIP PARK DISTRICT**

1006 Lincoln Ave. Belvidere, IL 61008 Boone County, Illinois

**Meeting Date**: 09/13/2022 Time: 5:00 P.M.

**Meeting Location**: Baltic Mill 920 W. Lincoln Avenue Belvidere, IL 61008

**Meeting**: Scheduled Board Meeting of Board of Commissioners of Belvidere Township Park District Boone County, IL

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:00 p.m. by Daniel Noble.

**Roll call** was taken; In attendance: Mary Marquardt, Jean Twyning, Amy Nord, Sam An and Daniel Noble. Absent: None

Those also in attendance were Jen Jacky, Melissa Merkel, Aly Graham, Jonathan Cudzewicz, and Teri Becker Administrative.

**Meeting agenda**:

Marquardt made a motion seconded by Nord to amend the agenda for 9/13/22 as follows: New Business Item G. before Item F. A voice vote was taken with (5) voting yes. Motion carried. Twyning made a motion seconded by Nord to approve the amended agenda for 9/13/22.

A voice vote was taken with (5) voting yes. Motion carried.

**Approval of meeting minutes**:

Twyning made a motion seconded by Marquardt to approve the meeting minutes for 8/23/22.

A voice vote was taken with (5) voting yes Motion carried.

Twyning made a motion seconded by Marquardt to approve the special meeting minutes for 8/31/22. A voice vote was taken with (5) voting yes Motion carried.

**Bills to be Paid:**  Twyning made a motion seconded by Marquardt to approve the bills to be paid for 8/25-9/07/2022. A roll call vote was taken with (5) voting yes.

**Financial Report:** August 2022 report presented and reviewed. No discussion.

**Board Correspondence**:

* Merkel received notification of a delay in Baltic Mill signage, new arrival date 10/6/2022. This will delay the unveiling the donor will be contacted.
* Nord reviewed emails and letters received regarding Mansfield Park Collaboration in Poplar Grove. (2) Letters; (6) emails

**Public Input:**

* Kurt Kanwischer – Not in favor of proposed park location; fast traffic and no site plan.
* Deborah Massman – In favor of proposed park location. Great opportunity for young families and children to enhance the health and well-being of the children.
* Rick Borrett Jr. – Not in favor of proposed location; showed photos of retention pond after recent rains. He is looking for a return on their property taxes with a park but not this location.
* Carrie Lenzen – In favor of the proposed location. Residents have offered to manage the park which would take the burden off the Park District. Concerned with excess water runs through areas with stench and flies. Saratoga areas are dry. Suggested speed bumps to address speeding concerns. Most residents in the neighborhood are in agreement with her comments.
* Cheri Bartelt – Concerns with $50k being allocated to Poplar Grove before other projects that were scheduled in the District have been completed. Concerns with where the money is coming from in regards to Poplar Grove funding. Baseball fields, tennis courts, basketball courts are costly.
* Don Sattler – Poplar Grove Village President presented history of Prairie Green subdivision including previous HOA and funds, acreage details registered and approved by the county. The area was platted for a park by the HOA. Retention areas are per EPA regulations. Saratoga is 1 acre with busy streets. Prairie Green has more acreage.

**Staff reports:**

* Executive Director Report – Jen Jacky;

Discussion: Working with Parks & Conservation Foundation for $4600.00 in funding for the OASIS room for Special Recreation for the 190 participants.

Jen Goldsmith former staff of William Grady Pool gathering positive stories for a memory book to be published. Proceeds to go to the Foundation for future aquatics.

* Administrative Service Report – Melissa Merkel;

Discussion: 4th tax distribution has been received; next distribution Mid November 2022.

* Marketing Report – John Beachum; No discussion
* Parks & Recreation Report – Jonathan Cudzewicz;

Discussion: Sundstrand Park water hook up for shelters and bathroom facilities. CES is currently developing a plan.

* Superintendent of Recreation Report – Aly Graham;

Discussion: Master Plan kick-off with Ray O. was held 9/13/22. Documents as requested are being gathered for Ray O.

Up in the Air was well attended. Final numbers are not available however expenses were cut back and pricing structure changed. Positive feedback from the community.

**Future of Aquatics** – Jen Jacky:

Discussion: Waiting on soils studies to determine next step. CES is preparing a bid packet for the cost of removal of the current aquatic facility.

**Comprehensive Master Plan** – Jen Jacky; Discussion: Meetings are being held; Special Recreation Kick off meeting 9/13/22; Buildings and Parks with Jonathon; and Community Engagement with Jacky.

**Unfinished Business** None

**New Business**

1. Twyning made a motion seconded by Marquardt to approve Testing Service Corporation to conduct a geotechnical exploration at William Grady Pool and Prairie Fields for the amount of $9400.00.

A roll call vote was taken with (5) voting yes. Motion carried.

1. Marquardt made a motion seconded by Twyning to approve the 2022-2023 contract for 3rd Base with District 100.

A roll call vote was taken with (5) voting yes. Motion carried.

1. Twyning made a motion seconded by Nord to approve to continue to follow the state statute HB 3160/ Public Act 102-0460 regarding statutory bid limits increased to $30,000.00.

A roll call vote was taken with (5) voting yes. Motion carried.

1. Twyning made a motion seconded by Marquardt to approve the investment of District Funds in the amount of $250,000.00 in a 6 month CD with Byron Bank at a rate of 3%.

A roll call vote was taken with (5) voting yes. Motion carried.

1. Marquardt made a motion seconded by Twyning to approve United Health Care’s proposal for the Navigate and Premier plans and Delta Dental & Vision plans effective October 1, 2022.

A roll call vote was taken with (5) voting yes. Motion carried.

Discussion: Increase of 8%. As of 1/1/2023 plan is to get all employees back on calender year.

Marquardt made a motion seconded by Twyning to approve Coyle Kiley be named the District’s insurance broker for medical and all incidental insurances effective immediately.

A roll call vote was taken with (5) voting yes. Motion carried.

1. Marquardt made a motion seconded by Nord to approve Studio GWA proposal for the structural assessment of the Baltic Mill in the amount of $26,900.00.

A roll call vote was taken with (5) voting yes. Motion carried.

1. Marquardt made a motion seconded by Twyning to table Mansfield Park Collaboration.

A roll call vote was taken with (5) voting yes. Motion carried.

**Closed Session** None

**Action taken as a result of closed session:** None

**Meeting adjournment**

There being nothing further to come before the board the meeting was adjourned at 6:10 p.m.

Respectfully submitted

Teri Becker