

BELVIDERE TOWNSHIP PARK DISTRICT

1006 Lincoln Ave. Belvidere, IL 61008

Boone County, Illinois

Meeting Date: 11/08/2022 Time: 5:00 P.M.

Meeting Location: Baltic Mill 920 W. Lincoln Avenue Belvidere, IL 61008

Meeting: Scheduled Board Meeting of Board of Commissioners of Belvidere Township Park District Boone County, IL

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:00 p.m. by Daniel Noble.

Roll call was taken; In attendance: Mary Marquardt, Jean Twyning, Amy Nord, Sam An and Daniel Noble. Absent: None

Those also in attendance were Jen Jacky, Melissa Merkel, Jonathan Cudzewicz

Absent: Aly Graham

Meeting agenda:

Twyning made a motion seconded by Nord to amend the agenda for 11/08/2022 to move Item VII in front of IV.

A voice vote was taken with (5) voting yes. Motion carried.

Nord made a motion seconded by Twyning to approve the amended agenda for 11/08/2022.

A voice vote was taken with (5) voting yes. Motion carried.

Approval of meeting minutes:

Twyning made a motion seconded by Marquardt to approve the meeting minutes for 10/25/22.

A voice vote was taken with (5) voting yes Motion carried.

Bills to be Paid: Twyning made a motion seconded by Marquardt to approve the bills to be paid for 10/26/2022-11/08/2022. A roll call vote was taken with (5) voting yes. Motion carried.

Discussion: None

Financial Report: Discussion: Uncashed checks

Future of Aquatics –Steve from TSC presentation on soil sample results from Grady Pool and Prairie Fields. Discussion: Site feasibility for pool or other park facilities.

Board Correspondence: None

Staff reports:

- Executive Director Report – Jen Jacky;
Discussion: Poplar Grove-Mansfield Park; Lion's Park; Annual BPD Holiday Party
- Administrative Service Report – Melissa Merkel;
Discussion: Paylocity implementation update; Cyber Security requirements for PRDMA
- Marketing Report – John Beachum;
Discussion: None
- Parks & Recreation Report – Jonathan Cudzewicz;
Discussion: Cabins at Doty Park; Mill race dredging
- Superintendent of Recreation Report – Aly Graham;
Discussion: Special Recreation Growth

Public Input: None

Comprehensive Master Plan – Jacky; Preparing for focus groups; survey going out soon to targeted focus groups.

Baltic Mill Structural Assessment – Cudzewicz: No update

Unfinished Business None

New Business

- A. Ordinance 22-12-13A Budget and Ordinance Tentative | Jacky

Discussion: None

Twyning made a motion seconded by Nord to adopt FY 2023 Budget and Ordinance No. 22-12-13A in tentative form for public viewing.

A roll call vote was taken with (5) voting yes. Motion carried.

- B. Ordinance No 22-12-13B Tax Levy & Truth in Taxation | Jacky
Discussion: Increase in Special Recreation and prior year adjustment
Twyning made a motion seconded by Marquardt to adopt ordinance 22-12-13B the annual tax levy ordinance in tentative form for public viewing as the 2022 payable in 2023 levy amount of \$4,168,185.00 with an additional \$50,000.00 for prior year adjustment and that a truth and taxation hearing will be held at the November 22, 2022 regular board meeting due to a 6.4 increase in the tax levy from the previous year.
A roll call vote was taken with (5) voting yes. Motion carried.
- C. New and Updated Job Descriptions for FY 2023 | Jacky
Discussion: None
Twyning made a motion seconded by Nord to approve job descriptions for FY 2023 for Special Recreation Manager | Inclusion Coordinator; Special Recreation Supervisor | Specialty Programs; Grounds Foreman; Grounds Specialist; Horticulture Foreman; Horticulture Specialist; Part-Time Grounds Assistant; Part-Time Horticulture Assistant.
A roll call vote was taken with (5) voting yes. Motion carried.

Closed Session None

Action taken as a result of closed session: None

Meeting adjournment: There being nothing further to come before the board the meeting was adjourned at 6:06 p.m.

Respectfully submitted
Teri Becker