**BOARD MEETING MINUTES**

**BELVIDERE TOWNSHIP PARK DISTRICT**

1006 Lincoln Ave. Belvidere, IL 61008 Boone County, Illinois

**Meeting Date**: 5/09/2023 Time: 5:00 P.M.

**Meeting Location**: Baltic Mill 920 W. Lincoln Avenue Belvidere, IL 61008

**Meeting**: Scheduled Board Meeting of Board of Commissioners of Belvidere Township Park District Boone County, IL

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:00 p.m. by Daniel Noble.

**Roll call** was taken; In attendance: Mary Marquardt, Amy Nord, Gary Thacker, Jean Twyning and Daniel Noble. Absent: None

Those also in attendance were Jen Jacky, Melissa Merkel, Aly Graham, Jonathan Cudzewicz.

Absent: None

**Meeting agenda:**

Twyning made a motion seconded by Nord to approve the agenda for 5/09/2023.

A voice vote was taken (5) voting yes. Motion carried.

**Approval of meeting minutes**:

Twyning made a motion seconded by Nord to approve the Regular Board meeting minutes dated 04/25/23.

A roll vote was taken with (5) voting yes Motion carried.

**Bills to be Paid:**  Twyning made a motion seconded by Nord to approve the bills to be paid for 04/26/23-05/09/23. A roll call vote was taken with (5) voting yes. Motion carried.

Discussion: Annual savings due to solar panels and opportunities for additional solar panels.

**Financial Report April 2023** | Merkel Presented and Reviewed. Discussion: None

**Revenue & Expenditure Report April 2023** | Jacky Presented and Reviewed. Discussion: None

**Faith Baptist Church Parking Lot | Presentation by Pastor Jeremy Weary** | Tywning made a motion seconded by Nord to approve the Superintendent of Parks & the Executive Director to work with Faith Baptist Church to develop a plan and legal agreement that addresses but is not limited to the installation of a drainage tile and concrete pad on Park District property and providing a poured access point from the church property into Harkless Park where the District would then install a safety bollard to prevent unwanted vehicles from accessing the park. The plan and legal agreement would be brought to the Board for approval.

A roll vote was taken with (5) voting yes Motion carried.

**Enterprise Zone Presentation | Growth Dimensions** | Pam & Heather | Belvidere Boone County Enterprise Zone – 2023 Proposed Amendments for increased incentives.

Discussion | Voting seat for Park District on Advisory Board.

**Board Correspondence:** None

**Public Input:** None

**Staff reports:**

* Executive Director Report – Jen Jacky;

Discussion: Special Olympics Parade and Banquet Update; Impact Fees City & County

* Administrative Service Report – Melissa Merkel;

Discussion: None

* Marketing Report – No Report

Discussion: None

* Parks & Recreation Report – Jonathan Cudzewicz;

Discussion: Doty Park playground installation 5/10/23 and 5/11/23.

* Superintendent of Recreation Report – Aly Graham;

Discussion: Art show; Special Olympics Banquet registration; On-going interviews

**Future of Aquatics & Comprehensive Master Plan** –Jacky | Officially statistically valid with 304 ballots received; Currently tallying results and opening up to the community. Community results will be tallied separately. We will set a date for (3) weeks after the close of the survey to have the community input session and then presentation to the Board.

**Baltic Mill Structural Assessment** – No update

**Unfinished Business:**

**Slate of Officers & Committee Assignments for 2023-2024** |

Chair passed to Jacky

Noble made a motion to have Commissioner Amy Nord as President, Commissioner Dan Noble as Vice President, Commissioner Mary Marquardt as Secretary, and Jean Twying as Treasurer.

Noble rescinded the motion.

Nord made a motion seconded by Thacker to have Commissioner Daniel Noble as President, Commissioner Amy Nord as Vice President, Commissioner Mary Marquardt as Secretary, Jean Twyning as Treasurer, Representative for the Arts Council Jean Twyning, Representative for the Parks & Conservation Daniel Noble.

A roll vote was taken with (5) voting yes Motion carried.

Chair passed to Noble

**Tornado Recovery in District** | Cudzewicz | $20k combined cost with staff, Conservation District and businesses that helped with recovery efforts. Claim has been turned over to D. Zachard for funding. Event did not meet federal declaration requirements for FEMA. Continuing with effort to recoup costs.

Discussion: Uprooted large tree clean-up options

**Local Government Efficiency Act** | Jacky

Discussion: Board in agreement on (6) names of individuals to be contacted for the Committee. The act requires (2) residents of the District to have a seat on the committee. The Committee required to be established by June 10th, 2023. A total of (3) meetings to be held at 5:45 p.m. over a period of 18 months.

**New Business:**

**2022 Declaration for Disposal of Capital Surplus Items** | Cudzewicz

Twyning made a motion seconded by Marquardt to approve the 1st round of 2023 Surplus items to be sold.

A roll call vote was taken with (5) voting yes. Motion carried.

**Prior Year Adjustment for Tax Levy** | Jacky

Discussion: County Administrator response to Park District having to make operating adjustments and prior year adjustment for Tax Levy do to error at the County.

**Meeting adjournment** There being nothing further to come before the board the meeting was adjourned at 6:39 p.m.

Respectfully submitted

Teri Becker