

# BOARD MEETING MINUTES

## BELVIDERE TOWNSHIP PARK DISTRICT

1006 Lincoln Ave. Belvidere, IL 61008

Boone County, Illinois

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**Meeting Date:** 10/10/2023

Time: 5:00 P.M.

**Meeting Location:** Baltic Mill 920 W. Lincoln Avenue Belvidere, IL 61008

**Meeting:** Scheduled Board Meeting of Board of Commissioners of Belvidere Township Park District Boone County, IL

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:05 p.m. by Daniel Noble.

**Roll call** | was taken; In attendance: Mary Marquardt, Daniel Noble, Amy Nord, Gary Thacker, and Jean Twyning.

Absent: None

Those also in attendance were Jen Jacky, Melissa Merkel, Aly Graham

Absent: Jonathan Cudzewicz

**Meeting agenda** |

Twyning made a motion seconded by Nord to approve the meeting agenda dated 10/10/2023. A voice vote was taken with all voting yes. Motion carried.

**Approval of meeting minutes** |

Twyning made a motion seconded by Marquardt to approve the Regular Board meeting minutes dated 09/26/23.

A roll call vote was taken with (4) voting yes and (1) abstain. Motion carried.

**Bills to be Paid** | Twyning made a motion seconded by Marquardt to approve the bills to be paid for 09/27-10/10/2023. A roll call vote was taken with all voting yes. Motion carried.

Discussion: None

**Financial Report for September 2023** | Discussion | None

**Revenue & Expenditure Report for September 2023** | Discussion | None

**Annexation of Glenn Green Open Space** | Presentation by Mayor Morris & Brent Anderson  
Discussion | Options for the Park District; City Requirements; State Requirements; Park District Board concerns.

Marquardt made a motion seconded by Twyning to table the request by City of Belvidere to Annex Glenn Green Open Space Property. A roll call vote was taken with all voting yes. Motion carried.

**Board Correspondence** | None

**Public Input** | None

**Staff reports** |

- Executive Director Report – Jen Jacky;  
Discussion: Meeting with Legislators to establish relationships, provide information about the District for possible funding opportunities. Co-sponsorships with other businesses in Belvidere for advertising opportunities.
- Administrative Service Report – Melissa Merkel;  
Discussion: Current interest rates
- Marketing Report – No Report  
Discussion: None
- Parks & Recreation Report – Jonathan Cudzewicz;  
Discussion: Shelter for Indian's in progress; Ice Rink opening date projection 12/1/23.
- Superintendent of Recreation Report – Aly Graham  
Discussion: New staff

**Comprehensive Master Plan** – | Update | Jacky

Discussion | Workday Meeting for discussions on the plan scheduled for 10/12/2023.

**Baltic Mill Structural Assessment** – | No update

**Unfinished Business** |

FY 2023 Amended Budget | Update | Jacky  
Public hearing scheduled for 10/24/23 for final budget adoption  
Discussion | None

2023 Tax Levy for Fiscal Year 2024 | Update | Jacky  
EAV received; reviewing levy  
Discussion | None

General Obligation Limited Tax Park Bonds Series 2023 | Update | Jacky  
Reviewing; everything going according to schedule  
Discussion | None

Proposed Lions Playground | Update | Jacky  
Waiting on information  
Discussion | None

**New Business** |

Replacement of Roof on Administrative Building | Jacky  
Twyning made a motion seconded by Marquardt to approve Superior Roofing Inc. to replace the roof on the Administrative Building for an amount not to exceed \$40,000.00.  
A roll call vote was taken with all voting yes. Motion carried.  
Discussion | Leaking issues have continued to deteriorate; Roof is over 20 years old;  
Jacky to contact PDRMA for clarification on funds designated repair/replace.

Blackhawk/First Mid Rate Increase in Money mark Account | Merkel  
Twyning made a motion seconded by Marquardt to approve that the Superintendent of Administrative Services sign new documents with Blackhawk Bank/First Mid to allow the District to maintain a \$500,000.00 in the general operating account and sweep all other funds into the money market account earning an interest rate of 4%.  
A roll call vote was taken with all voting yes. Motion carried.  
Discussion | Money market current rates with local banks; Sweep account threshold; guaranteed rates available.

**Closed Session** | None

**Action taken as a result of Closed Session** | None

**Meeting adjournment** | \_There being nothing further to come before the board the meeting was adjourned at 6:12 p.m.

Respectfully submitted  
Teri Becker