

BOARD MEETING MINUTES

BELVIDERE TOWNSHIP PARK DISTRICT

1006 Lincoln Ave. Belvidere, IL 61008

Boone County, Illinois

Meeting Date: 10/24/2023 Time: 5:00 P.M.

Meeting Location: Baltic Mill 920 W. Lincoln Avenue Belvidere, IL 61008

Meeting: Scheduled Board Meeting of Board of Commissioners of Belvidere Township Park District Boone County, IL

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:07 p.m. by Daniel Noble.

Roll call | was taken; In attendance: Mary Marquardt, Daniel Noble, Amy Nord, Gary Thacker.

Absent: Jean Twyning

Those also in attendance were Jen Jacky, Melissa Merkel, Aly Graham, Jonathan Cudzewicz

Absent: None

Meeting agenda |

Nord made a motion seconded by Marquardt to approve the meeting agenda dated 10/24/2023. A voice vote was taken with all voting yes. Motion carried.

Approval of meeting minutes |

Nord made a motion seconded by Thacker to approve the Public Hearing Minutes dated 10/10/2023.

A voice vote was taken with all voting yes; Motion carried.

Nord made a motion seconded by Thacker to approve the General Meeting Minutes dated 10/10/2023.

A voice vote was taken with all voting yes; Motion carried.

Nord made a motion seconded by Marquardt to approve the Special Meeting Minutes dated 10/12/2023.

A voice vote was taken with all voting yes; Motion carried.

Bills to be Paid | Nord made a motion seconded by Marquardt to approve the bills to be paid for 10/11-10/24/2023 in the amount of \$67,367.20.

A roll call vote was taken with all voting yes. Motion carried.

Discussion: Window Replacement; Revision to vendor activity report; Revised total

Introduction of New Staff | Carlos Villarreal | Recreation Supervisor

Board Correspondence | None

Public Input | Fred; Community prayers

Comprehensive Master Plan – | Update | Jacky

Discussion | Planning on having ready for the beginning of December for the Board. They are still accepting comments either directly or through Jen. Request for information to the Board the Monday before the meeting.

Baltic Mill Structural Assessment – | No update

Unfinished Business |

Annexation of Glenn Green Open Space | Jacky

Marquardt made a motion seconded by Nord to take it off the table.

A roll call vote was taken with all voting yes; Motion carried.

Discussion | Marquardt | City is having discussions with other property owners; they did not indicate that they would have discussion with the Park District about those discussions. If possible it would be beneficial for Jacky to attend any of those meetings. Jacky to request a follow up by the City to the Park District regarding offers to other property owners involved in the Annexation. Glenn Green had a plan for the corner of that property and conversations with the City of Belvidere that may have some underlying issues that we are not aware of.

Thacker | What is the City of Belvidere going to do for the Park District. What is the end date for the annexation who is covering costs etc.

Jacky requesting the Board to make a want list on concerns to present going forward. Marquardt made a motion seconded by Nord to table the Annexation of Glenn Green Open Space. A roll call vote was taken with all voting yes. Motion carried.

Replacement of Roof on Administrative Building Update | Cudzewicz Discussion | No go on the insurance. Majority of the issue is due to the age not from storm damage. We are proceeding taking measurements and core samples to see what is under the shingles. Time frame | looking to complete this fall.

New Business |

IDOT's Responses Regarding Business Route 20 Expansion | Jacky Discussion | Public Hearing scheduled for 10/25/2023 will review information; our questions were not answered in the response. Jacky to resubmit list of questions we need plans, drawings, questions answered.

FY 2023 Amended Budget & Ordinance No. 23-10-24A | Fiscal Year 2023 Amended Annual Budget and Appropriation | Jacky Nord made a motion seconded by Marquardt to adopt the proposed FY 2023 Budget & Ordinance No. 23-10-24A amended Appropriation Bill and Ordinance for the FY ending 12/31/23. A roll call vote was taken with all voting yes. Motion carried. Discussion | Budget was amended to include the demolition of the pool.

Ordinance No. 23-10-24B | General Obligation Limited Tax Park Bonds Series 2023 | Jacky Nord made a motion seconded by Marquardt to adopt Ordinance No. 23-10-24B regarding General Obligation Limited Tax Park Bonds Series 2023. The bond will be sold to First Secure Community Bank for a total of \$1,241,120.13 the principal being \$1,183,000.00 and a total of \$58,120.13 in interest. A roll call vote was taken with all voting yes. Motion carried. Discussion | 4.63 lowest 5.5 highest; Submitted to (22) banks; (9) responded. First Secure Community Bank, very active in Park District Community in the suburbs.

FY 2024 Budget and Ordinance No. 23-12-12A | Budget and Appropriation Ordinance | Jacky Nord made a motion seconded by Marquardt to approve the FY 2024 Budget and Ordinance No. 23-12-12A the Appropriation Ordinance Bill for the year ending 12/31/24 in tentative form for public viewing. A roll call vote was taken with all voting yes. Motion carried. Discussion |

Expenses | Wages- Minimum wage going up which affects current staff. Wages were a large increase in budget because we need to maintain competitiveness; minimum wage increase causes compression issues; Concerns our staff not be downgraded. Our staff makes our District function very well because we care for children. Trying to engage the staff with events and show appreciation; additional holidays; will need to monitor for future budgeting and wages to be in line with other Districts. Benefit package is important to staff. Balance between maintaining parks and playgrounds with increasing pay to staff.

Revenue | Pre-school program – school district starting their program with plans for expansion up to 500 children. Internal discussions and with the school district, both are committed to working together so that the Park District can continue to offer that service as well and provide 3rd base program. The quality of the Park District pre-school program is considered high quality. Jacky to look into the curriculum of the pre-school program at the school District.

Ordinance No. 23-12-12B | Jacky

Nord made a motion seconded by Marquardt to adopt Ordinance No. 23-12-12B Annual Tax Levy Ordinance in Tentative form for public viewing with the 2023 Payable and 2024 Levy amount of \$4,279,577.45 with an additional \$50,000.00 for our prior year adjustment and the truth and taxation hearing is not needed due to a 4.9 increase in the tax levy from the previous year. A roll call vote was taken with all voting yes. Motion carried.

Discussion | None

Closed Session | None

Action taken as a result of Closed Session | None

Meeting adjournment | There being nothing further to come before the board the meeting was adjourned at 5:48 p.m.

Respectfully submitted
Teri Becker