BOARD MEETING MINUTES
BELVIDERE TOWNSHIP PARK DISTRICT

1006 Lincoln Ave. Belvidere, IL 61008   Boone County, Illinois

Meeting Date: 1/09/2024   Time: 5:00 P.M.
Meeting Location: Baltic Mill 920 W. Lincoln Avenue Belvidere, IL 61008
Meeting: Scheduled Board Meeting of Board of Commissioners of Belvidere Township Park District Boone County, IL

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:00 p.m. by Daniel Noble.
Roll call | was taken; In attendance: Daniel Noble, Amy Nord, Gary Thacker and Jean Twyning.
Absent: Mary Marquardt
Those also in attendance were Jen Jacky, Melissa Merkel, Aly Graham, Jonathan Cudzewicz
Absent: None
Meeting agenda |
Twyning made a motion seconded by Nord to approve the meeting agenda dated 1/09/2024.
A voice vote was taken with all voting yes. Motion carried.
Approval of meeting minutes |
Nord made a motion seconded by Thacker to approve the General Meeting Minutes dated 12/12/23.
A voice vote was taken with all voting yes; Motion carried.
Bills to be Paid |
Nord made a motion seconded by Thacker to approve the bills to be paid for 12/13/23 - 1/09/2024.
A roll call vote was taken with all voting yes. Motion carried.
Discussion: None
Financial Report for November 2023 | Discussion | None
Revenue and Expenditure Report for November 2023 | Discussion | None
Financial Report for December 2023 | Discussion | None
Revenue and Expenditure Report for December 2023 | Discussion | None
Lions Club of Belvidere| Presentation | Cancelled; Reschedule for 1st meeting in February
Board Correspondence | Twyning - Misc. event coverage
Public Input | None
Staff reports |
- Executive Director Report – Jen Jacky;
  Discussion: Statues received; reviewing for updates; Projects for 2024
- Administrative Service Report – Melissa Merkel;
  Discussion: None
- Marketing Report – No Report
  Discussion: None
- Parks & Recreation Report – Jonathan Cudzewicz;
  Discussion: Pool completion; fencing; asphalt trail; grass seeding; Cottonwood playground; River's Edge Expansion ideas
- Superintendent of Recreation Report – Aly Graham
  Discussion: Ice Risk Season activity

Comprehensive Master Plan – | Update | Jacky
Discussion | Steps needed to finalize the plan; Goal is to adopt as soon as possible; staff to prioritize projects and bring to the Board to establish committees; ADA Assessment; Board members to send updates to Jacky with a goal to send to PRI by 1/19/24.

Unfinished Business |
Annexation of Glenn Green Open Space | Jacky
Discussion | Mayor of Belvidere requested meeting

Dog Park Proposal | Jacky
Discussion | Jonathon working on contacting DNR.

IDOT Proposed Route 20 Expansion from Appleton to Shaw | Jacky
Discussion | Meeting was held with team from IDOT on Board concerns and possible options.
Jacky to contact Marquardt regarding possible zoom meeting to discuss concerns.

Request for Approval to hire Studio GWA for Baltic Mill Structural Stabilization Project |
Twyning made a motion seconded by Nord to take request for approval to hire Studio GWA for
Baltic Mill Structural Stabilization Project off the table.
A roll call vote was taken with all voting yes; Motion carried.
Discussion | Final copy to the Board; Board to review and submit questions to Jonathon by
1/18/24.

New Business |
Policy Updates | Administrative, Benefits, Employment & Parks | Action
Twyning made a motion seconded by Nord to approve updates to Administrative policies 110,
111, 112, 115, 120, 125, 141, 142, 166, 179, 180 and 181; Benefits Policies 205, 206, 235, 239, 243,
250, 274, 275, 279 and 280; Employment Policies 300, 302, 326, 370, 374, 386 and 600 and
Parks Policy 467 and remove Administrative Policy 116, Benefits Policy 215, and Employment
Policy 313.
A roll call vote was taken with all voting yes; Motion carried.
Discussion | None

Closed Session| None
Action taken as a result of Closed Session | None

Meeting adjournment | There being nothing further to come before the board the meeting was
adjourned at 5:44 p.m.

Respectfully submitted
Teri Becker