

BOARD MEETING MINUTES

BELVIDERE TOWNSHIP PARK DISTRICT

1006 Lincoln Ave. Belvidere, IL 61008

Boone County, Illinois

Meeting Date: 12/12/2023 Time: 5:00 P.M.

Meeting Location: Baltic Mill 920 W. Lincoln Avenue Belvidere, IL 61008

Meeting: Scheduled Board Meeting of Board of Commissioners of Belvidere Township Park District Boone County, IL

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:00 p.m. by Daniel Noble.

Roll call | was taken; In attendance: Mary Marquardt, Daniel Noble, Amy Nord (arrived @ 5:05 p.m.), Gary Thacker and Jean Twyning.

Absent: None

Those also in attendance were Jen Jacky, Melissa Merkel, Aly Graham, Jonathan Cudzewicz

Absent: None

Meeting agenda |

Twyning made a motion seconded by Marquardt to approve the meeting agenda dated 12/12/2023. A voice vote was taken with all voting yes. Motion carried.

Approval of meeting minutes |

Twyning made a motion seconded by Marquardt to approve the Public Hearing Meeting Minutes for Ordinance No. 23-12-12A dated 11/28/2023.

A voice vote was taken with all voting yes; Motion carried.

Twyning made a motion seconded by Marquardt to approve the General Meeting Minutes dated 11/28/2023.

A voice vote was taken with all voting yes; Motion carried.

Bills to be Paid |

Twyning made a motion seconded by Marquardt to approve the bills to be paid for 11/29-12/12/2023.

A roll call vote was taken with all voting yes. Motion carried.

Discussion: None

Financial Report for November 2023 |

November and December financials will be reviewed at the January 2024 meeting due to a delay in receiving bank statements.

Board Correspondence | None

Public Input | None

Staff reports |

- Executive Director Report – Jen Jacky;
Discussion: Big Thunder Park
- Administrative Service Report – Melissa Merkel;
Discussion: Bank statement delay
- Marketing Report – No Report
Discussion: None
- Parks & Recreation Report – Jonathan Cudzewicz;
Discussion: Ice Rink; Pool teardown
- Superintendent of Recreation Report – Aly Graham
Discussion: Little Ninja's Program

Comprehensive Master Plan – | Update | Jacky

Discussion | Board has been issued the final draft; review for January meeting.

Unfinished Business |

Annexation of Glenn Green Open Space | Jacky
Discussion | Waiting on update from Mayor. Property potential; Board in agreement for Jacky to discuss options for green space money.

FY 2024 Budget and Ordinance 23-12-12A | Budget and Appropriation Ordinance |
Tywning made a motion seconded by Nord to adopt the proposed FY 2024 Budget and Ordinance 23-12-12A annual incorporation bill and ordinance for the fiscal year ending 12/31/2024. A roll call vote was taken with all voting yes; Motion carried.
Discussion | None

Ordinance No. 23-12-12B | 2023 Tax Levy for Fiscal Year 2024 |
Tywning made a motion seconded by Marquardt to adopt Ordinance No. 23-12-12 B annual Tax Levy Ordinance in the amount of \$4,329,577.45 with an additional \$50,000.00 for prior year adjustment for the joint handicapped fund and approve the accompanying Truth and Taxation Compliance Certificate. A roll call vote was taken with all voting yes; Motion carried.
Discussion | Prior year adjustment follow-through plan.

Dog Park Proposal |
Tywning made a motion seconded by Nord to take Dog Park Proposal off the table.
A roll call vote was taken with all voting yes. Motion carried.
Discussion: Jacky | Tour of potential sites with donor , best option Fridh Park; Cost projections for donor and District. Timeline options 2024-2025; Approvals and funding required; Risk potential; 2024 budget and 2025 budget; Fridh Park request information from FEMA on whether it is buildable as it is a flood plain. Establish downstream costs.

IDOT Proposed Route 20 Expansion from Appleton to Shaw | No Update

Request for Approval to hire Studio GWA for Baltic Mill Structural Stabilization Project | Tabled

Lions Club | Requested footprint and financials for presentation at January board meeting.

New Business |

Parks Department Revenue & Proposed Allocation | Discussion | J. Cudzewicz
Discussion | Surplus and Energy Incentives Savings projects for Administrative Buildings and Shop.

2024 Salary Structure | Jacky
Tywning made a motion seconded by Nord to approve the 2024 Salary Structure as proposed.
A roll call vote was taken with all voting yes. Motion carried.
Discussion: 2024 Minimum wage \$14.00/hr.

District Holiday Closure Schedule | Jacky
Discussion | None

Closed Session | None

Action taken as a result of Closed Session | None

Meeting adjournment | There being nothing further to come before the board the meeting was adjourned at 5:43 p.m.

Respectfully submitted
Teri Becker