

# BOARD MEETING MINUTES

## BELVIDERE TOWNSHIP PARK DISTRICT

1006 Lincoln Ave. Belvidere, IL 61008

Boone County, Illinois

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**Meeting Date:** 1/23/2024      Time: 5:00 P.M.

**Meeting Location:** Baltic Mill 920 W. Lincoln Avenue Belvidere, IL 61008

**Meeting:** Scheduled Board Meeting of Board of Commissioners of Belvidere Township Park District Boone County, IL

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:00 p.m. by Daniel Noble.

**Roll call** | was taken; In attendance: Daniel Noble, Mary Marquardt, Amy Nord, Gary Thacker and Jean Twyning.

Absent: None

Those also in attendance were Jen Jacky, Aly Graham, Jonathan Cudzewicz

Absent: Melissa Merkel

### **Meeting agenda** |

Twyning made a motion seconded by Marquardt to approve the meeting agenda dated 1/23/2024. A voice vote was taken with all voting yes. Motion carried.

### **Approval of meeting minutes** |

Nord made a motion seconded by Thacker to approve the General Meeting Minutes dated 01/09/24.

A voice vote was taken with (1) abstain (Marquardt) and (4) voting yes; Motion carried.

### **Bills to be Paid** |

Twyning made a motion seconded by Nord to approve the bills to be paid for 01/10/24 - 1/23/2024.

A roll call vote was taken with all voting yes. Motion carried.

Discussion: None

### **Baltic Mill** |

Nord made a motion seconded by Marquardt to approve Studio GWA to provide architectural and consulting services for Phase 1 of the Baltic Mill Structural Stabilization project at a cost of \$28,600.00.

A roll call vote was taken with all voting yes. Motion carried.

### **Board Correspondence** | None

### **Public Input** | None

### **Comprehensive Master Plan** – | Update | Jacky

Discussion | Marquardt | Recommendation Section 08 request for format revision and clearer definition(s) within the document. Baltic Mill to be added; Any other changes to Jacky by 1/24/24; Request for revisions will be submitted 1/24/24.

### **Unfinished Business** |

Annexation of Glenn Green Open Space | No update

Dog Park Proposal | Jacky

Discussion | DNR requirements; Project on hold by donor

IDOT Proposed Route 20 Expansion from Appleton to Shaw | Jacky

Discussion | Reviewing information submitted by Mayor; Marquardt | Jacky to research historical importance of the silo before discussions with IDOT. Any other concerns/questions to be sent to Jacky.

Lions Club of Belvidere | Jacky | Tentative Lion's Club representative at the next Board meeting.

**New Business** |

Policy Updates | Employment & Recreation | Jacky

Twyning made a motion seconded by Nord to approve updates to Recreation Policy 505 and adopt the new Employment Policy 313.

A roll call vote was taken with all voting yes; Motion carried.

Discussion | None

Cottonwood Playground Project | J. Cudzewicz

Twyning made a motion seconded by Nord to approve the purchase and installment of a new playground at Cottonwood for the amount not to exceed \$250,000 from Cunningham Recreation.

A roll call vote was taken with all voting yes; Motion carried.

Discussion | Potential layout photo display; cost expenditures; 10-14 weeks for equipment delivery; approximate completion end of May 2024.

Upcoming Meetings | Jacky

Discussion | None

Executive Director Review | Noble

Executive Director Review for 2023; Jacky to submit to Board goals for 2023 and progress.

Board to evaluate based on the information submitted and each commissioner to assess.

**Closed Session** | None

**Action taken as a result of Closed Session** | None

**Meeting adjournment** | There being nothing further to come before the board the meeting was adjourned at 5:55 p.m.

Respectfully submitted

Teri Becker