

# BOARD MEETING MINUTES

## BELVIDERE TOWNSHIP PARK DISTRICT

1006 Lincoln Ave. Belvidere, IL 61008

Boone County, Illinois

---

**Meeting Date:** 1/14/2025      Time: 5:00 P.M.

**Meeting Location:** Baltic Mill 920 W. Lincoln Avenue Belvidere, IL 61008

**Meeting:** Scheduled Board Meeting of Board of Commissioners of Belvidere Township Park District Boone County, IL

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:00 p.m. by Daniel Noble.

**Roll call** | was taken; In attendance: Mary Marquardt, Amy Nord, Daniel Noble, Gary Thacker, Jean Twyning

Absent: None

Those also in attendance were Jen Jacky, Aly Graham

Absent: Melissa Merkel

**Meeting agenda** |

Twyning made a motion seconded by Marquardt to approve the meeting agenda dated 1/14/25. A voice vote was taken with all voting yes. Motion carried. Discussion | None

**Approval of meeting minutes** |

Twyning made a motion seconded by Marquardt to approve the General Meeting Minutes dated 12/10/24. A voice vote was taken with all voting yes. Motion carried.

Discussion | None

**Expense Approval Report** |

Twyning made a motion seconded by Marquardt to approve the expense report from 12/11/2024 to 01/14/2025. A voice vote was taken with all voting yes. Motion carried.

Discussion | None

**Income Statement for December 2024** | Discussion | None

**Aquatic Conceptual Designs | Presentation** | Frank from Williams Architects

Discussion | Belvidere Park Master Plan & Conceptual Design Opportunities

**Board Correspondence** | None

**Public Input** | None

**Staff reports** |

- Executive Director Report – Jen Jacky  
Discussion: Legislative Meeting Update and IAPD; Introduction of Tony Williams as Superintendent of Parks beginning 1/20/2025
- Administrative Service Report – Melissa Merkel  
Discussion: None
- Parks & Recreation Report –  
Discussion: None
- Superintendent of Recreation Report – Aly Graham  
Discussion: None

**Unfinished Business** | None

**New Business** |

→**Youth Recreation Scholarship** | Jacky

Nord made a motion seconded by Marquardt to approve the application as the initial step to the implementation of a district wide Youth Recreation Scholarship

A roll call vote was taken with all voting yes. Motion carried.

Discussion | Participant Application & Program Fees

→IDOT Bike Path Route 20 Bypass | Jacky

Nord made a motion seconded by Marquardt to approve the Executive Director and the Superintendent of Parks continue the conversation with IDOT and the local governmental bodies regarding the proposed multi-use recreational path on US Business Route 20 from State to Route 20. A roll call vote was taken with all voting yes. Motion carried. Discussion | None

→Policies | Jacky

Nord made a motion seconded by Marquardt to approve the updates to Employment Policy 358 and Benefits Policies 250 & 280 and adopt the new policies: Administration Policy 192, Employment Policies 298 & 332 and Benefits Policy 204.

A roll call vote was taken with all voting yes. Motion carried. Discussion | None

→Executive Director Review | Jacky

Discussion | Executive Director Jacky to submit to the Board goals and progress report for the Board to review. The Board to submit to Commissioner Noble comments, updates and performance scores by 2/4/2025 for discussion at the next Board meeting.

**Meeting adjournment** | There being nothing further to come before the board the meeting was adjourned at 6:15 p.m.

Respectfully submitted

Teri Becker