

# BOARD MEETING MINUTES

## BELVIDERE TOWNSHIP PARK DISTRICT

1006 Lincoln Ave. Belvidere, IL 61008

Boone County, Illinois

**Meeting Date:** 5/13/2025      Time: 5:00 P.M.

**Meeting Location:** Baltic Mill 920 W. Lincoln Avenue Belvidere, IL 61008

**Meeting:** Scheduled Board Meeting of Board of Commissioners of Belvidere Township Park District Boone County, IL

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:00 p.m. by Daniel Noble.

**Roll call** | was taken; In attendance: Mary Marquardt, Amy Nord, Daniel Noble, Gary Thacker, Jean Twyning

Absent: None

Those also in attendance were Jen Jacky, Aly Graham, Melissa Merkel, Tony Williams

Absent: None

**Meeting agenda** |

Twyning made a motion seconded by Nord to approve the meeting agenda dated 5/13/25. A voice vote was taken with all voting yes. Motion carried. Discussion | None

**Approval of meeting minutes** |

Twyning made a motion seconded by Marquardt to approve the General Meeting Minutes dated 04/22/25. A voice vote was taken with all voting yes. Motion carried.

Discussion | None

**Expense Approval Report** |

Marquardt made a motion seconded by Twyning to approve the expense report from 04/18/2025 to 05/08/2025. A roll call vote was taken with all voting yes. Motion carried.

Discussion | None

**Income Statement for April 2025** | Reviewed | Discussion | None

**Acknowledgement and Appreciation of Departing Members** | Jean Twyning departing the Board after 42 years of active membership in the Park District. Members expressed gratefulness to Jean for her leadership, friendship and dedication to the Park District and the Community.

Jean exited the meeting at 5:16 p.m.

**Oath of Office for Board Members Elected on April 1, 2025** | Daniel Noble, Amy Nord and Amber Rangel took the Oath of Office.

**Roll call** | was taken; In attendance: Mary Marquardt, Amy Nord, Daniel Noble, Amber Rangel, and Gary Thacker. Absent: None

Those also in attendance were Jen Jacky, Aly Graham, Melissa Merkel, Tony Williams

Absent: None

**Board Correspondence** | None

**Public Input** | None

**Staff reports** |

- Riverside Ice Arena Report | Carlos Recreation Supervisor | Review of Ice Arena for 12/6/24 – 2/24/25. Discussion | Numerous positive comments on the Ice Arena and the staff.
- Executive Director Report – Jen Jacky  
Discussion: Multi-use path Bypass 20 update; Budget meeting update
- Administrative Service Report – Melissa Merkel  
Discussion: Audit update
- Parks & Recreation Report – Tony Williams  
Discussion: Playground installation update; Disc Golf Course update; Ice Arena roof update
- Superintendent of Recreation Report – Aly Graham  
Discussion: Recreation Program Review

### **Unfinished Business |**

→Aquatic Conceptual Designs | Discussion | Pro's and con's of Aquatic facility; Indoor Turf Facility options; Public need(s) and interest(s)

### **New Business |**

→Intergovernmental Agreement with Boone County Conservation District | Jacky

Nord made a motion seconded by Thacker to approve the Intergovernmental Agreement with Boone County Conservation District for shared use of equipment and services. A roll call vote was taken with all voting yes. Motion carried.

Discussion | None

→Administrative Policies | Merkel

Marquardt made a motion seconded by Thacker to approve policy # 132 Residency Policy, #133 Gift certificate policy and #134 Household credits left on accounts. A roll call vote was taken with all voting yes. Motion carried.

Discussion | None

→Purchase of Dump Truck | Williams

Marquardt made a motion seconded by Nord to approve the purchase of (one) 2024 Ford F450 Dump Truck from the state bid program in the amount not to exceed \$78,816.00 from Morrow Brothers Ford. A roll call vote was taken with all voting yes. Motion carried.

Discussion | None

→Studio GWA Consultation Agreement | Williams

Nord made a motion seconded by Thacker to approve enlisting GWA as a consultant moving forward through the next phase (Phase 3) of the Baltic Mill stabilization Project not to exceed \$8,400.00. A roll call vote was taken with all voting yes. Motion carried.

Discussion | Phase 3 plans and expectations

→2025-2026 Slate of Officers & Committee Assignments |

Daniel Noble stepped down as Chair at 6:05 p.m.

Jen Jacky assumed Chair

Nord made a motion seconded by Thacker to approve nominate Daniel Noble as President; Amy Nord as Vice President; Mary Marquardt as Secretary and Gary Thacker as Treasurer.

A roll call vote was taken with all voting yes. Motion carried.

Discussion | None

Daniel Noble resumed Chair at 6:08 p.m.

Nord made a motion seconded by Thacker to approve Daniel Noble as President of Belvidere Park District to represent the District for the Parks Conservation Foundation.

A roll call vote was taken with all voting yes. Motion carried.

Discussion | None

Rangel made a motion seconded by Marquardt to approve Gary Thacker to represent the District for the Boone County Arts Council.

A roll call vote was taken with all voting yes. Motion carried.

Discussion | None

**Meeting adjournment** | There being nothing further to come before the board the meeting was adjourned at 6:13 p.m.

Respectfully submitted

Teri Becker