**BOARD MEETING MINUTES**

**BELVIDERE TOWNSHIP PARK DISTRICT**

1006 Lincoln Ave. Belvidere, IL 61008 Boone County, Illinois

**Meeting Date**: 6/10/2025 Time: 5:00 P.M.

**Meeting Location**: Baltic Mill 920 W. Lincoln Avenue Belvidere, IL 61008

**Meeting**: Scheduled Board Meeting of Board of Commissioners of Belvidere Township Park District Boone County, IL

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:00 p.m. by Daniel Noble.

**Roll call** |was taken; In attendance: Mary Marquardt, Daniel Noble, Amy Nord, and Gary Thacker. Absent: Amber Rangel

Those also in attendance were Jen Jacky, Aly Graham, Melissa Merkel, Tony Williams

Absent: None

**Meeting agenda |**

Nord made a motion seconded by Marquardt to approve the meeting agenda dated 6/10/25. A voice vote was taken with all voting yes. Motion carried. Discussion | None

**Approval of meeting minutes |**

Marquardt made a motion seconded by Nord to approve the General Meeting Minutes dated 05/27/25. A voice vote was taken with all voting yes. Motion carried. Discussion | None

**Expense Approval Report |**

Marquardt made a motion seconded by Thacker to approve the expense report from 05/24/2025 to 06/05/2025. A roll call vote was taken with all voting yes. Motion carried. Discussion | None

**Income Statement** | May 2025 | Discussion | Tax Distribution

Eagle Scout Project Presentation | Alex Olson Troop 141 | Prairie Fields Distance Marker Proposal

Maintain Prairie Fields structure and open field concept. Timeline | Start in July 2025 complete by end of July 2025. Potential costs of project.

Nord made a motion seconded by Thacker to approve Alex Olson’s Eagle Scout Project to remark mileage points at Prairie Fields with staff guidance and assistance. A roll call vote was taking with all voting yes. Motion carried.

**Riverside Ice Arena Open Air Roof Design & Build Award | Tabled**

Nord made a motion seconded by Thacker to untable Riverside Ice Arena Open Air Roof Design & Build Award. A roll call vote was taken with all voting yes. Motion carried action is off table.

Discussion | Requested information received and reviewed. Quotation(s) reviewed.

Nord made a motion seconded by Marquardt that the Board award the Design Build for Open Air Roof Project for Riverside Ice Arena to begin construction in the amount of $975,000.00 for the roof and $25,000.00 for electrical to DPI. A roll call vote was taken with all voting yes. Motion carried. Discussion | Projected start date July 2025.

**Board Correspondence** | None

→Mural Update | Commissioner Thacker | In progress hoping to be completed in July. Ribbon cutting and press release. Options to identify the property.

**Public Input** | None

**Staff reports** |

* Executive Director Report – Jen Jacky

Discussion: State budget approvals - $25k D. Severson for Aberdeen $600k D. Vella for Ice Arena & River’s Edge Center Updates.

* Administrative Service Report – Melissa Merkel

Discussion: Annual Report

* Parks & Recreation Report – Tony Williams Discussion: Disc Golf review;
* Superintendent of Recreation Report – Aly Graham Discussion |None

**Unfinished Business |** None

**New Business** |

→Reallocation of FY 25 Capital Improvement Plan Funds | Jacky

Discussion | Project and funding review reallocation of funding to match current projects and fund utilization.

Marquardt made a motion seconded by Nord to approve the mid-year reallocation of funds for the proposed projects and supplies for the FY 25 Capital Improvement Fund.

A roll call vote was taken with all voting yes. Motion carried.

→Trade In of Skid Steer | T. Williams

Discussion |Weight capacity; CDL requirements; cost of CDL and length of classes.

Marquardt made a motion seconded by Nord to recommend that we approve the trading of our current Case TV450B skid steer and purchase a 2025 SVL75-3 Kubota skid steer from SourceWell in the amount of $13,156.59.

A roll call vote was taken with all voting yes. Motion carried. Discussion | None

→Purchase of Switch-N-Go | T. Williams

Discussion | Full refund on damaged equipment received.

Marquardt made a motion seconded by Nord to approve the purchase of the Switch-N-Go from Knapheide in the amount of $28,668.86.

A roll call vote was taken with all voting yes. Motion carried. Discussion | None

→Boone County Universal Design Ordinance Draft | Jacky

Discussion | Participant concerns expressed for discussion by the group. Work in progress.

**Meeting adjournment |** There being nothing further to come before the board the meeting was adjourned at 5:58 p.m.

Respectfully submitted

Teri Becker