

BOARD MEETING MINUTES

BELVIDERE TOWNSHIP PARK DISTRICT

1006 Lincoln Ave. Belvidere, IL 61008

Boone County, Illinois

Meeting Date: 10/07/2025 Time: 5:00 P.M.

Meeting Location: Baltic Mill 920 W. Lincoln Avenue Belvidere, IL 61008

Meeting: Scheduled Board Meeting of Board of Commissioners of Belvidere Township Park District Boone County, IL

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:00 p.m. by Daniel Noble.

Roll call | was taken; In attendance: Daniel Noble, Amy Nord, Amber Rangel, and Gary Thacker.

Absent: Mary Marquardt

Those also in attendance were Jen Jacky, Aly Graham, Melissa Merkel, Tony Williams

Absent: None

Meeting agenda |

Nord made a motion seconded by Thacker to approve the meeting agenda dated 10/07/25.

A voice vote was taken with all voting yes. Motion carried. Discussion | None

Approval of meeting minutes |

Nord made a motion seconded by Thacker to approve the General Meeting Minutes dated 09/09/25. A voice vote was taken with all voting yes. Motion carried. Discussion | None

Expense Approval Report |

Nord made a motion seconded by Rangel to approve the expense report from 09/05/2025 to 10/02/2025. A roll call vote was taken with all voting yes. Motion carried. Discussion | None

Income Statement | September 2025 Statement Reviewed Discussion | None

ADA Transition Plan Presentation | M. Trelloff Accessibility Consultation and Training Service, Inc. Discussion | None Nord made a motion seconded by Rangel to adopt the ADA Transition Plan prepared by Accessibility Consultation and Training Services, Inc. completed in August 2025 and presented to the Board in October 2025.

A roll call vote was taken with all voting yes. Motion carried.

Board Correspondence | None

Public Input | None

Staff reports |

- Executive Director Report – Jen Jacky
Discussion: Senior recreation survey; Budget preparations
- Administrative Service Report – Melissa Merkel | Discussion | Review of current financial status through 9/30/25
- Parks & Recreation Report – Tony Williams | Discussion: Ice Rink status update
- Superintendent of Recreation Report – Aly Graham Discussion | None

Unfinished Business |

→ **General Mills Park** | Discussion | Board to consider presentation by Mayor of City of Belvidere, possible additional costs to be incurred with acquisition; Park usage by the community; Benefits to the Park District and the community; T. Williams to review the property and present to the Board a request list prior to final decision.

→ **Deer Hills & Deer Woods Annexation** | Discussion | Past and future impact fees; Board in agreement for J. Jacky to work with City Planner for future notifications on the property.

New Business |

→ **Placement Agent Engagement Letter** | M. Merkel | Discussion | None

Nord made a motion seconded by Thacker to approve the engagement letter with Baird for the placement and issuance of approximately \$1,340,000.00 General Obligation Limited Tax Park Bonds, Series 2025, and authorize the Superintendent of Administrative Services to execute the agreement on behalf of the District, subject to final review by legal counsel.

A roll call vote was taken with all voting yes. Motion carried.

→ Declaration for Disposal of Capital Surplus Items | T. Williams | Discussion | None

Nord made a motion seconded by Rangel to approve the disposal of surplus items presented as the first round of 2025 items to be sold through GovDeals.com.

A roll call vote was taken with all voting yes. Motion carried.

→ 2025 Board Meeting Date Schedule Amendment | J. Jacky | Discussion | None

Nord made a motion seconded by Rangel to adopt the updated schedule of 2025 Board Meeting Dates as presented in the October Board packet. Adoption of this schedule will officially cancel the October 21, 2025 meeting and reschedule it to October 28, 2025.

A roll call vote was taken with all voting yes. Motion carried.

Closed (Executive) Session None

Meeting adjournment | There being nothing further to come before the board the meeting was adjourned at 5:42 p.m.

Respectfully Submitted

Teri Becker