

GENERAL BOARD MEETING MINUTES

BELVIDERE TOWNSHIP PARK DISTRICT

1006 Lincoln Ave. Belvidere, IL 61008

Boone County, Illinois

Meeting Date: 12/09/2025 **Time:** 5:07 P.M.

Meeting Location: Baltic Mill 920 W. Lincoln Avenue Belvidere, IL 61008

Meeting: Scheduled Board Meeting of Board of Commissioners of Belvidere Township Park District Boone County, IL

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:00 p.m. by Daniel Noble.

Roll call | was taken; In attendance: Mary Marquardt, Daniel Noble, Amy Nord, Amber Rangel and Gary Thacker. Absent: None

Those also in attendance were Jen Jacky, Aly Graham, Melissa Merkel, Tony Williams

Absent: None

Meeting agenda |

Nord made a motion seconded by Thacker to approve the general meeting agenda dated 12/09/25.

A voice vote was taken with all voting yes. Motion carried. Discussion | None

Approval of meeting minutes |

Nord made a motion seconded by Rangel to approve the General Meeting Minutes dated 11/10/25. A voice vote was taken with (4) voting yes; Noble - abstain.

Motion carried. Discussion | None

Nord made a motion seconded by Rangel to approve the Public Hearing Meeting Minutes dated 11/10/25. A voice vote was taken with (4) voting yes; Noble-abstain.

Motion carried. Discussion | None

Expense Approval Report |

Nord made a motion seconded by Rangel to approve the expense report from 11/05/2025 to 12/03/2025. A roll call vote was taken with all voting yes. Motion carried. Discussion | None

Income Statement | November 2025 Statement Discussion | Bond Funds

Board Correspondence | None

Public Input | Christmas light display compliments

Staff reports |

- Executive Director Report – Jen Jacky
Discussion | PDRMA meeting on General Mills Park summarized; Park District involvement in project discussed.
- Administrative Service Report – Melissa Merkel | Discussion | No discussion
- Parks & Recreation Report – Tony Williams | Discussion: Ice Rink final pricing update
- Superintendent of Recreation Report – Aly Graham Discussion | Christmas Parade

Unfinished Business |

→Ordinance No. 25-12-09A Budget and Appropriation Ordinance | Jacky

Nord made a motion seconded by Marquardt to adopt the proposed fiscal year 2026 Budget and Ordinance No. 25-12-09A Annual Appropriation Bill and Ordinance for the fiscal year ending on December 31, 2026. A roll call vote was taken with all voting yes. Motion carried.

Discussion | None

→Ordinance No. 25-12-09B 2025 Tax Levy for the Fiscal Year 2026 | Jacky | Discussion | None

Nord made a motion seconded by Marquardt to adopt Ordinance 25-12-09B Annual Tax Levy Ordinance in the amount of \$4,737,628.00 and approve the accompanying truth in taxation compliance certificate. A roll call vote was taken with all voting yes. Motion carried.

Discussion | None

New Business |

→Ordinance No. 25-12-09C | Abatement | Jacky | Discussion | None

Nord made a motion seconded by Rangel to adopt Ordinance 25-12-09C abating the tax heretofore levied for the year 2025 to pay debt service on the General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2020, of the District.

A roll call vote was taken with all voting yes. Motion carried. Discussion | None

→2026 Wage Scale | Jacky | Discussion | None

Nord made a motion seconded by Rangel to adopt the proposed 2026 Wage Scale as presented.

A roll vote was taken with all voting yes. Motion carried. Discussion | None

→Policies | Jacky | Discussion | None

Nord made a motion seconded by Thacker to adopt the Blood and Organ Donation Policy and the Vendor W-9 Compliance Policy, and adopts the updates to the Purchasing Policy, Military Leave Policy, and Victims Economic Security and Safety Act Policy.

A roll call vote was taken with all voting yes. Motion carried. Discussion | None

→Updated Park District Logo | Jacky | Discussion | Concerns regarding the need for change; cost of changing the logo going forward.

Rangel made a motion seconded by Nord to approve the updated logo designs as presented.

A roll call vote was taken with all (4) voting yes; Marquardt voting No. Motion carried.

Discussion | None

→2025 Holiday Schedule | Information | Discussion | None

→2026 Board Meeting Schedule | Information | Discussion | None

Closed (Executive) Session None

Meeting adjournment | There being nothing further to come before the board Nord made a motion seconded by Thacker to adjourn the meeting at 5:23 p.m.

A roll call vote was taken with all voting yes. Motion carried. Discussion | None

Respectfully Submitted

Teri Becker