

# GENERAL BOARD MEETING MINUTES BELVIDERE TOWNSHIP PARK DISTRICT

1006 Lincoln Ave. Belvidere, IL 61008

Boone County, Illinois

**Meeting Date:** 01/13/2026      Time: 5:00 P.M.

**Meeting Location:** Baltic Mill 920 W. Lincoln Avenue Belvidere, IL 61008

**Meeting:** Scheduled Board Meeting of Board of Commissioners of Belvidere Township Park District Boone County, IL

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:00 p.m. by Daniel Noble.

**Roll call** | was taken; In attendance: Mary Marquardt, Daniel Noble, Amy Nord, Amber Rangel and Gary Thacker.      Absent: None

Those also in attendance were Jen Jacky, Aly Graham, Melissa Merkel, Tony Williams  
Absent: None

## **Meeting agenda** |

Nord made a motion seconded by Rangel to approve the general meeting agenda dated 01/13/26.

A voice vote was taken with all voting yes. Motion carried.

Discussion | None

## **Approval of meeting minutes** |

Nord made a motion seconded by Thacker to approve the General Meeting Minutes dated 12/09/25.      A voice vote was taken with (4) voting yes; Noble - abstain.

Motion carried.      Discussion | None

## **Expense Approval Report** |

Nord made a motion seconded by Marquardt to approve the expense report from 12/04/2025 to 01/08/2026. A roll call vote was taken with all voting yes. Motion carried. Discussion | None

**Income Statement** | December 2025 Statement      Discussion | None

**Board Correspondence** | None

**Public Input** | None

## **Staff reports** |

- Executive Director Report – Jen Jacky  
Discussion | Childcare Assistance Program Funding
- Administrative Service Report – Melissa Merkel | Discussion | No discussion
- Parks & Recreation Report – Tony Williams      | Discussion: No discussion
- Superintendent of Recreation Report – Aly Graham      Discussion | Ice Hogs Night Review; Special Rec 5k end of February

## **Unfinished Business** |

→Riverside Ice Arena Roof | Guest Ryan DPI Construction Project Update

Discussion | Land composition

Nord made a motion seconded by Thacker to approve the change order for DPI Constructions for the Riverside Ice Arena roof project in the amount of \$394,485.00.

A roll call vote was taken with (4) voting yes and (1) vote of no (Rangel). Motion carried.

Discussion | None

## **New Business** |

→Request for Purchase Approval of GEHL AL 650 Wheel Loader | Williams | Discussion |

Background and need for the purchase

Nord made a motion seconded by Marquardt to approve the purchase of the 2026 GEHL AL 650 wheel loader from Casey Equipment in the amount not to exceed \$85,173.00.

A roll call vote was taken with all voting yes. Motion carried. Discussion | None

→Fiscal Year 2025 Audit Engagement Letter from Lucas Group | Merkel | Discussion | None

Nord made a motion seconded by Rangel to approve the engagement letter as prepared by Lucas Group for the audit for fiscal year 2025 not to exceed \$20,000.00.

A roll vote was taken with all voting yes. Motion carried.

Discussion | None

→ Fund Balance Policy | Merkel Discussion | None

Thacker made a motion seconded by Nord to adopt the Fund Balance Policy as presented.

A roll call vote was taken with all voting yes. Motion carried. Discussion | GASB rules

→ Resolution No. 01-13-26, A Resolution Adopting the Belvidere Township Park District Investment Policy | Merkel/Jacky | Discussion | Review of purpose of policy.

Nord made a motion seconded by Rangel to adopt Resolution No. 01-13-26, A Resolution Adopting the Belvidere Township Park District Investment Policy.

A roll call vote was taken with all voting yes. Motion carried. Discussion | None

→ Policies – AI Use in Hiring; Theft Control Guidelines; Preventative Maintenance | Jacky

Discussion | Use of AI in Hiring practices

Nord made a motion seconded by Thacker to adopt the AI Use in Hiring Policy and adopt the Theft Control Guidelines and Preventative Maintenance policies.

A roll call vote was taken with all voting yes. Motion carried. Discussion | None

→ Formal Statement for Solar Farm Requests | Jacky Discussion | Purpose

Nord made a motion seconded by Rangel to approve the official statement on Solar Farm Lease Request as presented.

A roll call vote was taken with all voting yes. Motion carried. Discussion | GASB rules

→ PDRMA Risk Management Review Results | Update | Jacky | Very favorable results for the Park District with an above average score. Discussion | None

→ Executive Director Annual Review | Update | Noble | Timeline established for the annual review; Board members to send personal evaluations of the Director to Noble including review of 2025 goals. Goals for 2026 to be completed in February. Discussion | None

**Closed (Executive) Session** None

**Meeting adjournment** | There being nothing further to come before the board Nord made a motion seconded by Marquardt to adjourn the meeting at 5:45 p.m.

A roll call vote was taken with all voting yes. Motion carried. Discussion | None

Respectfully Submitted  
Teri Becker