

GENERAL BOARD MEETING MINUTES BELVIDERE TOWNSHIP PARK DISTRICT

1006 Lincoln Ave. Belvidere, IL 61008

Boone County, Illinois

Meeting Date: 02/10/2026 Time: 5:00 P.M.

Meeting Location: Baltic Mill 920 W. Lincoln Avenue Belvidere, IL 61008

Meeting: Scheduled Board Meeting of Board of Commissioners of Belvidere Township Park District Boone County, IL

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 5:00 p.m. by Daniel Noble.

Roll call | was taken; In attendance: Mary Marquardt, Daniel Noble, Amy Nord, Amber Rangel and Gary Thacker. Absent: None

Those also in attendance were Jen Jacky, Aly Graham, Melissa Merkel, Tony Williams
Absent: None

Meeting agenda |

Nord made a motion seconded by Rangel to approve the general meeting agenda dated 02/10/26.

A voice vote was taken with all voting yes. Motion carried. Discussion | None

Approval of meeting minutes |

Nord made a motion seconded by Rangel to approve the General Meeting Minutes dated 01/13/26. A voice vote was taken with all voting yes. Motion carried. Discussion | None

Expense Approval Report |

Nord made a motion seconded by Marquardt to approve the expense report from 01/09/2026 to 02/05/2026. A roll call vote was taken with all voting yes. Motion carried. Discussion | None

Income Statement | January 2026 Statement Discussion | None

Board Correspondence | None

Public Input | None

Boone County Clerk, Amy Ohlsen | Introduction

Staff reports |

- Executive Director Report – Jen Jacky
Discussion | Grant updates – Northwest Realtor's Association and DCEO Funding
- Administrative Service Report – Melissa Merkel | Discussion | Rental Deposit Update
- Parks & Recreation Report – Tony Williams | Discussion: Doty building permit update and roof material update
- Superintendent of Recreation Report – Aly Graham Discussion | Sweetheart Dance review

Unfinished Business | None

New Business |

→**Resolution No. 02-10-2026A** | Discussion | None

Nord made a motion seconded by Marquardt to approve Resolution 02-10-2026A, a resolution authorizing execution of the agreement with Belvidere Community Unit School District No. 100 for after school services for school year 2026-2027.

A roll call vote was taken with all voting yes. Motion carried. Discussion | None

→**Resolution No. 02-10-2026B** | Discussion | None

Nord made a motion seconded by Marquardt to approve Resolution 02-10-2026B, a resolution authorizing the execution of the Intergovernmental Agreement with the City of Belvidere for law enforcement services.

A roll vote was taken with all voting yes. Motion carried. Discussion | None

→**Purchase Approval of Two (2) 2023 Ford Rangers** | Discussion | Current Fleet

Nord made a motion seconded by Marquardt to approve the purchase of Two (2) 2023 Ford Rangers from Hamblock Ford in the amount not to exceed \$67,000.00.

A roll call vote was taken with all voting yes. Motion carried. Discussion | None

→ Fire Panel Upgrade at Administration Office | Discussion | Upgrade from analog to digital Nord made a motion seconded by Marquardt to approve the use of Pro Com Systems to install an updated fire alarm panel at the Administration Building in the amount not to exceed \$33,620.00.

A roll call vote was taken with all voting yes.

Motion carried. Discussion | None

→ Glenn Green Farm Lease | Discussion | None

Nord made a motion seconded by Rangel to execute the lease with Grant Anderson for Farm #2403 Tract 7767, commonly known as the Belvidere Park Farm, in the amount of \$3,825 with the agreement running March 1, 2026 through November 30, 2026 with 50% of the total lease paid to the Belvidere Township Park District on May 1, 2026 and the remaining 50% of the total paid on December 1, 2026.

A roll call vote was taken with all voting yes.

Motion carried. Discussion | None

Closed (Executive) Session

Nord made a motion seconded by Marquardt to enter into closed session at 5:33 p.m. for the following:

Act 5 ILCS 120/2c(21) | Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes.

Act 5 ILCS 120/2(c)(1) | Discussion of the appointment, employment, discipline, performance and dismissal of specific employees or legal counsel for the public body.

A roll call vote was taken with all voting yes. Motion carried.

Open Session

The Belvidere Township Park District Board of Commissioners board meeting was called to order at 6:28 p.m. by Daniel Noble.

Roll call | was taken; In attendance: Mary Marquardt, Daniel Noble, Amy Nord, Amber Rangel and Gary Thacker. Absent: None

A roll call vote was taken with all voting yes. Motion carried. Discussion | None

→ Nord made a motion seconded by Marquardt to approve and not release the closed session meeting minutes dated 8/12/25. Discussion | None

→ Nord made a motion seconded by Marquardt to approve a 4.5% performance increase to the Executive Director in the amount of \$5,223.82 per year for a total of \$127,111.82 retroactive to January 1, 2026.

A roll call vote was taken with all voting yes. Motion carried.

Meeting adjournment | There being nothing further to come before the board Marquardt made a motion seconded by Nord to adjourn the meeting at 6:31 p.m.

A roll call vote was taken with all voting yes. Motion carried.

Discussion | None

Respectfully Submitted
Teri Becker