

## **RESOLUTION NO. 05-12-26**

A RESOLUTION ANNOUNCING A VACANCY ON THE BOARD OF COMMISSIONERS OF THE BELVIDERE PARK DISTRICT AND ESTABLISHING THE PROCESS FOR APPOINTMENT TO FILL THE VACANCY

WHEREAS, a vacancy currently exists on the Board of Commissioners of the Belvidere Park District for a seat originally elected for a term expiring following the April 3, 2029, Consolidated Election; and

WHEREAS, pursuant to Section 2-25(1) of the Illinois Park District Code (70 ILCS 1205/2-25(1)), when a vacancy occurs in an elected office with less than 28 months remaining prior to the next consolidated election, the Board of Commissioners shall appoint a qualified person to fill the vacancy until the next consolidated election; and

WHEREAS, the next consolidated election is scheduled for April 6, 2027, at which time the unexpired two-year term for the vacant seat shall be placed on the ballot in accordance with the Illinois Park District Code; and

WHEREAS, the Board of Commissioners desires to publicly announce the vacancy and establish a fair and transparent process for interested residents to submit materials for consideration.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Belvidere Park District, Boone County, Illinois, as follows:

### **Section 1. Announcement of Vacancy**

The Belvidere Park District hereby publicly announces a vacancy on the Board of Commissioners as of May 12, 2026, for a seat originally scheduled for re-election at the April 3, 2029, Consolidated Election.

Pursuant to Section 2-25(1) of the Illinois Park District Code (70 ILCS 1205/2-25(1)), the Board of Commissioners shall appoint an individual to serve until the Board meeting following the April 6, 2027, Consolidated Election, at which time the elected individual shall assume the remainder of the unexpired two-year term.

### **Section 2. Qualifications for Office**

Interested applicants must meet the qualifications established under the Illinois Park District Code and Illinois Election Code, including but not limited to the following:

1. Must be a qualified elector.
2. Must be a resident of the Belvidere Park District.
3. Must be registered to vote.

4. Must not be in arrears in the payment of any tax or other indebtedness due to the Park District.
5. Must meet all other qualifications required by Illinois law for elected office.

### **Section 3. Submission Process**

Interested parties wishing to be considered for appointment to the Board of Commissioners shall submit the following:

1. A letter of intent.
2. A current resume.

Submission materials must be received no later than June 25, 2026.

Materials may be submitted in one of the following ways:

By mail or in person:

Belvidere Park District Administration Office  
1006 West Lincoln Avenue  
Belvidere, Illinois 61008  
Monday through Friday  
9:00 a.m. to 5:00 p.m.

By email:

[jjacky@belviderepark.org](mailto:jjacky@belviderepark.org)

Applicants submitting electronically shall title the email:  
"Board Vacancy"

### **Section 4. Review and Interview Process**

Following the submission deadline, the Board of Commissioners shall review all submitted letters of intent and resumes. The Board may conduct interviews with interested applicants in closed session as permitted under the Illinois Open Meetings Act. Any final action regarding appointment to the vacancy shall be taken during an open and public meeting of the Board of Commissioners.

Following review and interviews, the Board of Commissioners shall appoint an individual during a public meeting to fulfill the vacancy until the Board meeting following the April 6, 2027, Consolidated Election.

**Section 5. Statement of Economic Interest**

Any individual appointed by the Board of Commissioners to fill the vacancy shall be required to complete and file a Statement of Economic Interest as required by Illinois law with the Boone County Clerk's Office, located at 1212 Logan Avenue, Belvidere, Illinois.

**Section 6. Effective Date**

This Resolution shall be in full force and effect immediately upon its adoption

ADOPTED this 12<sup>th</sup> day of May, 2026.

BELVIDERE PARK DISTRICT

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Board President

ATTEST:

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Board Secretary