

## **Third Base Counselor**

**Job description:** The Third Base Counselor is responsible for the daily implementation of the program and assisting in scheduling activities and supervision of children within the guidelines of the Belvidere Park District. The Third Base Counselor reports to the Recreation Supervisor-Youth; with daily direction from the Third Base Coordinator.

**Job Type:** Seasonal Part-time

**Benefits:** *Employee discount, Flexible Schedule*

**Work Location:** In person

**General Hours:** Program hours run primarily from 1:30 p.m. - 6:00 p.m., Monday through Friday when school is in session.

### **Requirements:**

- Must be 16 years of age or older.
- Experience in working with children ages 5-12 preferred.
- Possess decision-making, conflict resolution, delegation, and organizational skills
- Ability to adapt to rapidly changing circumstances
- Possess the knowledge and skills of implementing, organizing, and supervising activities
- Medic First Aid/CPR/AED Certification (or equivalent) is required within 30 days of employment. If you are not already certified, training will be provided.
- Child Care: 1 year (Preferred)

**Pay:** \$15-\$16.96 per hour

*Disclaimer: This job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee. While this is intended to be an accurate reflection of the current job, management reserves the right to revise the job when circumstances change; e.g., emergencies, deadlines, personnel changes, workload and technological development, etc.*